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TOWN CALENDAR

OFFICE HOURS

Town Clerk/Tax Collector

Tuesdays, 10:00 a.m. to 1:00 p.m.
Wednesdays, 6:30 p.m. to 8:30 p.m.
Thursdays, 10:00 a.m. to 1:00 p.m.
Saturdays, 9:00 a.m. to 12:00 noon

Selectmen's Office

Monday-Friday, 8:30 a.m. to 1:00 p.m.; Afternoons By Appointment

Building Inspector

Tuesdays, 7:00 to 8:00 p.m.

Transfer Station at 640 Main Street

Wednesdays, 7:00 a.m. to 6:00 p.m. (until 5:00 p.m. during standard time months)
Saturdays, 7:00 a.m. to 5:00 p.m.

TOWN & SCHOOL DISTRICT 2004 MEETINGS

School - 1:00 p.m., Saturday, March 6

Town - 7:30 p.m., Tuesday, March 9

Polls open for Town & School Elections - March 9, 11:30 a.m. to 7:30 p.m.
PHELPS AUDITORIUM AT THE ELEMENTARY/MIDDLE SCHOOL

BOARD AND COMMITTEE MEETINGS

All meetings at Town Office unless otherwise noted
(Appointments necessary for all meetings - 735-5332)

Selectmen:
1st & 3rd Mondays, 7:00 p.m.

Conservation Commission:
2nd Wednesday, 7:30 p.m.

Cemetery Trustees:
3rd Tuesday, 7:30 p.m.

Planning Board:
2nd & 4th Tuesdays, 7:00 p.m.

Cable TV Committee:
3rd Monday, 7:30 p.m.

Recycling Committee:
1st Tuesday, 7:30 p.m.
(September - June)

LIBRARY HOURS

Andover:
Mondays, 6:30 to 8:30 p.m.
Wednesdays, 9:00 a.m. to noon &
6:30 to 8:30 p.m.
Thursdays, 12:30 to 4:30 p.m.

Bachelder:
Tuesdays, 9:00 a.m. to 12:30 p.m.
& 6:30 to 8:30 p.m.
Thursdays, 6:30 to 8:30 p.m.
Fridays, 1:30 to 5:00 p.m.

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ANDOVER, NEW HAMPSHIRE

LEGISLATIVE REPRESENTATIVES

Elected at 2002 Biennial Fall Election

Senator Carl R. Johnson
42 Dale Road
Meredith, NH 03253
carljean@ worldpath.net
(H) 279-6492 (W) 271-2641

Rep. William E. Leber
97 Salisbury Highway
Andover, NH 03216
leber@tds.net
735-5144

Rep. Albert R. Foley
PO Box 257
Andover, NH 03216
cornedbeefal@juno.com
735-5980

Rep. Christopher H. Dunne
PO Box 100
Tilton, NH 03276
286-8020

Rep. Priscilla P. Lockwood
435 Northwest Road
Canterbury, NH 03224
783-4349

Rep. Roy D. Maxfield
7126 School Street
Loudon, NH 03307
rmaxfield@attbi.com
783-9842

Rep. Claire D. Clarke
437 Daniel Webster Highway
Boscawen, NH 03303
796-2268

TOWN OFFICERS

Elected at March Town Meeting

MODERATOR: Edward C. Becker 2004

SELECTMEN

Dennis E. Fenton, Chair	Term Expires 2004
Andrew P. Guptill	Term Expires 2005
Roger B. Godwin	Term Expires 2006

TOWN ADMINISTRATOR*: Mark Stetson

ROAD AGENT

Jonathan Champagne — Term Expires 2004

POLICE DEPARTMENT*

Glenn E. Laramie, Chief
Joseph P. Mahoney, III
Jacob B. Johnson
Lorna Forest

DOG OFFICER*
Vacant

BUILDING INSPECTOR*
Edward A. Barton

CIVIL DEFENSE DIRECTOR*
Edward C. Becker

BOARD OF HEALTH
Board of Selectmen

OVERSEER OF THE POOR
Board of Selectmen

SUPERVISORS OF THE CHECKLIST

June E. (Betsy) McDonald	Term Expires 2004
Arthur C. Urie	Term Expires 2006
Irene H. Jewett	Term Expires 2008

TREASURER

Ann W. Clark	Term Expires 2004

TOWN CLERK & TAX COLLECTOR

Lorraine Locke	Terms Expire 2004

DEPUTY TOWN CLERK & TAX COLLECTOR:

Mary Baker
(Appointed by Town Clerk/Tax Collector)

BUDGET COMMITTEE

William Keyser	Term Expires 2004
Jeffrey Newcomb	Term Expires 2004
William Bardsley, Chair	Term Expires 2005
Edwin Hiller	Term Expires 2005
Wallace Scott	Term Expires 2006
Howard Wilson	Term Expires 2006
David Hewitt	Ex Officio
Andy Guptill	Ex Officio
Joseph "Mike" Vercellotti	Ex Officio

LIBRARY TRUSTEES

Sandra Graves	Term Expires 2004
Cheryl Blessing	Term Expires 2004
Pauline Richards	Term Expires 2005
Eileen Neville, Chair	Term Expires 2006
Brenda Jurta	Term Expires 2006

TRUSTEES OF TRUST FUNDS

Barbara Brewster	Term Expires 2004
Mary Lou McCrave	Term Expires 2005
Natalie Riker	Term Expires 2006

PLANNING BOARD*

Eric A. Johnson, Vice-Chair	Term Expires 2004
Keith Pfeifer	Term Expires 2004
William R. Badger	Term Expires 2005
Mark Cowdrey	Term Expires 2005
Donald E. Gould, Chair	Term Expires 2006
Stacey Viandier	Alternate
Edwin Hiller	Alternate
Roger B. Godwin	Ex Officio

ZONING BOARD OF ADJUSTMENT*

Brooks Bicknell	Term Expires 2004
Charles McCrave, Chair	Term Expires 2004
William Keyser	Term Expires 2005
Susan Schnare	Term Expires 2006
Katherine B. Stearns	Term Expires 2006
Paul Fopiano	Alternate

CONSERVATION COMMISSION*

Gerald Hersey, Chair	Term Expires 2004
Kathleen Ordway	Term Expires 2004
Tina Cotton	Term Expires 2005
Peter H. Southworth	Term Expires 2005
Peter Zak	Term Expires 2006
Douglas Goodin	Term Expires 2006
Robert Ward	Term Expires 2006
Spencer Dickinson	Alternate
Derek Mansell	Alternate

RECYCLING COMMITTEE*

Nelson Lebo	Kenneth Tripp, Chair
Jay Fitzpatrick	Charles Darling

CABLE TELEVISION ADVISORY COMMITTEE*

Tina Cotton	Anne E. Hewitt
Charlie Darling	Richard Holzer
Roger Godwin, Ex Officio	Dane Loomer
Marilyn Gould	

CEMETERY TRUSTEES

John Graves	Term Expires 2004
Patricia Cutter	Term Expires 2005
Susan Schnare	Term Expires 2006

RECREATION COMMITTEE*

Howard George, Chair	Term Expires 2004
Melissa Thompson	Term Expires 2004
Leslie "Les" Fenton	Term Expires 2005
Ellie George	Term Expires 2005
James Hanlon	Term Expires 2005
Roger G. Laro, Jr.	Term Expires 2005
William Zimmerman	Term Expires 2006
Steve Nelson	Term Expires 2006
Ed Dansereau	Term Expires 2006
David Powers	Term Expires 2006
Mike Barton	Term Expires 2006

SAFETY COMMITTEE*

Jay Fitzpatrick	Jacob Johnson, Chair
Rene Lefebvre	Jane Slayton
Mark Stetson	David Hewitt

FOREST FIRE WARDEN

(Appointed by State Forester)

Stephen A. J. Barton, Sr. (735-5984)

Deputy Wardens

Rene Lefebvre (934-2197)	John Thompson (735-6443)
Chris Barrett (735-5869)	John E. Williams (735-5793)

AUDITORS*

Plodzik & Sanderson

(* - Appointed by Board of Selectmen)

SELECTMEN'S REPORT

The year just past illustrated again the honor we owe to the men and women of our military forces, doing their jobs in distant, dangerous places; and we dedicate this town report and selectmen's report to them.

At home we were pleased to see several betterments of our town. The Cilleyville-Bog Bridge Committee did an outstanding fund-raising job for the preservation of one of our two covered bridges, with the completion and dedication of the rebuilt bridge celebrated in July. Pedestrians along Route 11, particularly children, are safer now through a new sidewalk installed through the generosity of Proctor Academy and Pizza Chef. And at long last the Andover Police Department will shortly move out of what has come to be called "the bobhouse" to a new police station, a project itself greatly helped along by volunteer efforts and contributions.

BUDGET

The immediate and mid-range future presents choices to be considered. Town government's task is to implement the decisions taken at town meeting and existing by law, and to foresee as clearly as possible present needs and those of a future which are best addressed now. Accordingly, our proposed 2004 budget is higher than last year. Major impacts are as follows: 1) The rebuilding of Currier Road, where development has made a narrow road with increasing traffic an urgent need. 2) Due to its fast deteriorating condition, the accelerated schedule for the replacement of the Dyer's Crossing Road Bridge from 2006 to 2005. 3) A valuation update, which will meet State requirements by bringing assessed valuations back in line with current market values. To meet another State requirement, but not part of the update, staff hired directly by the town will be reviewing each property over the course of the next five years to verify the accuracy of the town's assessing data. These items increase last year's budget by $132,000.00. The Town's good financial position allows us, with Town Meeting approval, to take these funds from surplus, which will ensure that the town portion of the tax rate will remain the same in 2004 as it was in 2003.

GROWTH

The 2002 town meeting adopted a multi-year growth control ordinance focused on both building permits and 'phasing' of development so that school and town needs can be planned for in an orderly manner. In 2001 there were 16 permits issued for new dwellings, 12 in 2002 and 14 in 2003. During the same period towns around Andover have seen numerous applications for larger subdivisions and residential developments.

Our planning board spent much of its time this year rewriting the subdivision regulations to bring them up to date. That board, with input from members of the zoning board and conservation commission have proposed a number of "housekeeping" amendments which will align our zoning ordinance more closely with state law and make it easier to understand and apply. We urge your positive vote on that amendment.

In 2004 the planning board plans to update the Town's master plan, a sizeable job where the assistance of volunteers will be much appreciated. Please consider being a part of that work.

TOWN-PROCTOR COMMITTEE

The joint committee of Town and school representatives established in 2002 meets three times per year and has proven itself a valuable means of communication for the many areas of mutual concern between the two entities. Proctor continues to look for ways to help the town through this committee.

ROADS AND BRIDGES

We commend the work and planning of the Town's Highway Department in maintaining Andover's road system. The most important single step in protection of any road is drainage, keeping that road dry by giving water a place to escape. Our road agent's staff has done a remarkably good job in improving drainage town-wide, including both proper ditching and prevention of water retention by roadside plants through mowing.

That said, with a deadline of March 2005 nearing, we were facing a federal requirement that we keep our salt-treated, winter sand under cover to prevent the runoff and aquifer invasion of salt and silt. Recently the EPA notified the Town that this deadline has been deferred, at this point to an undetermined time. Our preliminary budget plans for this year included a structure that would have satisfied the requirement; and it is worthy of note that the cost estimates were a lot higher than we had anticipated. At this point, the plan is on hold pending the EPA establishing a new deadline.

Road improvements scheduled for this year include the finish coat of pavement on Hall Road, the rehabilitation of the paved portion of Kearsarge Mountain Road, and a significant rebuilding of Currier Road, where development has made an old, narrow road increasingly unsafe.

Our budget also foresees the 2004 engineering of a 2005 replacement for the Dyer's Crossing Road Bridge. That engineering will cost a total of $40,000, 80 per cent of which will be refunded by the State, for a net cost to the Town of $8,000.

POLICE

The new police station should be in use by town meeting. Our thanks for making it a reality go to the police department space needs committee, its chair Don Gross, and to all of those who have volunteered their labor and given equipment and funds.

We are also pleased that the department has newly employed on a part-time basis, the abilities of Lorna Forest, a fully certified and experienced officer.

Town government owes its effectiveness and sensitivity to the ongoing efforts of all of those volunteers whose civic responsibility leads them to assist. And the pleasure of town residency owes much to the contributions of those who help through our civic and non-profit associations, from the Service Club to the Lions and Masons. We are pleased to be a part of that overall dedication.

Respectfully submitted,

Denny
Rog
Andy

Haley Adams, Grade 2

TOWN OF ANDOVER
2004 WARRANT
State of New Hampshire

The polls for the election of officials and for questions on the official ballot will be open from 11:30 a.m. to 7:30 p.m. The business meeting will start at 7:30 p.m.

To the inhabitants of the Town of Andover, County of Merrimack, State of New Hampshire, qualified to vote in town affairs:

You are hereby notified to meet at the Phelps Auditorium in the Andover Elementary/Middle School on Tuesday, March 9, 2004 to act upon the following subjects:

ARTICLE 1: To choose the necessary officers for the ensuing year.

ARTICLE 2: To see if the town will vote, under the provisions of RSA 674:16 and 675:3, to amend the Andover Zoning Ordinance, as proposed by the planning board, by amending and supplementing definitions of certain words, clarifying setback and structure height requirements, conforming waterfront lot setback requirements to state law, updating fee and penalty provisions, and bringing requirements for granting variances into accord with state law. (OFFICIAL BALLOT VOTE.) (Recommended by the planning board.)

The business meeting to consider the following articles will start at 7:30 p.m.

ARTICLE 3: To see if the town will vote to raise and appropriate the sum of $33,150 for the purpose of performing a valuation update for all properties in Andover, and authorize the transfer of $33,150 in surplus funds as revenue for this purpose. It is the goal of the valuation update to bring the assessed valuations in line with the current market values. (Recommended by the selectmen and by the budget committee.)

ARTICLE 4: To see if the town will vote to raise and appropriate the sum of $30,000 to be added to the highway maintenance equipment capital reserve fund previously established. (Recommended by the selectmen and by the budget committee.)

ARTICLE 5: To see if the town will vote to raise and appropriate the sum of $40,000 for the purpose of preparing preliminary and final plans for the rehabilitation of the Dyers Crossing Road Bridge. In conjunction with this appropriation, the selectmen anticipate revenue from the State of New Hampshire in the amount of $32,000. (Recommended by the selectmen and by the budget committee.)

ARTICLE 6: To see if the town will vote to raise and appropriate the sum of $30,000 to be added to the bridge rehabilitation capital reserve fund previously established. (Recommended by the selectmen and by the budget committee.)

ARTICLE 7: To see if the town will vote to raise and appropriate the sum of $6,000 to be added to the police cruiser capital reserve fund previously established. (Recommended by the selectmen and by the budget committee.)

ARTICLE 8: To see if the town will vote to raise and appropriate the sum of $5,000 to be added to the transfer station equipment capital reserve fund previously established. (Recommended by the selectmen and by the budget committee.)

ARTICLE 9: To see if the town will vote to raise and appropriate the sum of $4,000 for the purpose of repairing monuments and fixtures in the Proctor Cemetery and Old Center Cemetery. This will be a special non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the restoration is completed or December 31, 2009, whichever is sooner. (Recommended by the selectmen and by the budget committee.)

ARTICLE 10: To see if the town will vote to raise and appropriate the sum of One Million, Twenty Six Thousand, Six Hundred One Dollars ($1,026,601.00) for general municipal operations. This article does not include appropriations voted in other warrant articles. (Recommended by the selectmen and by the budget committee.)

ARTICLE 11: To see if the town will vote to modify the exemption for the disabled under the provisions of RSA 72:37-b as follows: the exemption from assessed value for qualified taxpayers shall be $20,000. To qualify, the person must be eligible under Title II or Title XVI of the federal Social Security Act, must occupy the property as his principle place of abode, must own the property individually or jointly, or if owned by a spouse, they must have been married for at least 5 years, had in the calendar year preceding April 1 a net income from all sources, of not more than $13,400 if single and $20,400 if married, and own net assets not in excess of $35,000 excluding the value of the actual residence and up to 2 acres or the minimum single family residential lot size specified in the Andover zoning ordinance.

ARTICLE 12: To see if the town will vote, under the provisions of RSA 80:80-III, to authorize the selectmen to sell by negotiated sale or by listing on the real estate market a property consisting of approximately 17 acres with frontage on Chase Hill Road, identified as map 2, lot 559-140 on the Andover tax map. If approved, the selectmen are authorized to sell the property for no less than the current assessed valuation adjusted by the previous year's equalization ratio and the proceeds shall be used as revenue to reduce taxes. The property was acquired by tax deed in 1989.

ARTICLE 13: To transact any other business that may legally come before this meeting.

Given under our hands and seal, the 3rd day of February 2004.

BOARD OF SELECTMEN:
Dennis E. Fenton
Roger B. Godwin
Andrew P. Guptill

2004 PROPOSED BUDGET

Purposes of Appropriation (RSA 31:4)	Appropriations 2003	Expenditures 2003	Selectmen's Budget 2004	Budget Committee's 2004
General Government				
Town Officers' Salaries				
Selectmen	$4,500	$4,500	$4,500	$4,500
Building Inspector	4,000	4,321	4,000	4,000
Moderator	120	113	480	480
Town Clerk	950	950	950	950
Deputy Town Clerk	2,750	3,893	3,900	3,900
Town Clerk Fees	7,000	9,589	10,000	10,000
Treasurer	1,800	1,800	2,000	2,000
Tax Collector Salary	2,400	2,400	2,400	2,400
Tax Collector Fees	7,200	3,119	7,200	7,200
	$30,720	$30,685	$35,430	$35,430
Town Officers' Expenses				
Town Administrator Salary	$37,000	$37,000	$39,000	$39,000
Town Administrator Benefits	13,256	13,228	14,956	14,956
Secretary/Bookkeeper	12,300	11,556	12,800	12,800
Expenses, Supplies & Equipment	9,500	13,433	10,000	10,000
FICA for all Employees	13,500	12,736	14,500	14,500
Workers' Comp & U.C. Ins.	9,800	9,640	8,500	8,500
Postage	3,300	2,781	3,300	3,300
Town Report	3,500	2,600	3,500	3,500
NHMA Dues	1,322	1,322	1,352	1,352
Elections & Registration	2,200	2,070	3,400	3,400
Registry of Deeds	1,300	931	1,100	1,100
Reappraisal of Property	1,800	1,565	4,000	4,000
Tax Map Revisions	0	0	1,800	1,800
Audit	5,850	5,850	6,750	6,750
Conference Fees	1,200	1,627	1,600	1,600
Mileage	600	491	600	600
Cable TV	10,250	8,937	10,250	10,250
	$126,678	$125,767	$137,408	$137,408
Town Office Building				
Utilities	$3,500	$3,193	$3,500	$3,500
Telephone	2,100	1,790	2,100	2,100
Repairs, Maint. & Supplies	17,000	7,578	13,000	13,000
	$22,600	$12,561	$18,600	$18,600
Planning & Zoning	$7,800	$6,563	$7,800	$7,800
Property & Liability Insurance	$21,442	$21,738	$22,500	$22,500
Cemeteries	$12,500	$12,654	$12,500	$12,500
Legal Expenses	$10,000	$10,844	$10,000	$10,000

Public Safety				
Police				
Labor (Part-time)	$29,000	$25,076	$32,180	$32,180
Labor (Full-time)	28,178	29,081	30,580	30,580
Benefits (Full-time officer)	6,862	7,002	8,407	8,407
Extra Detail Labor	1,200	183	5,000	5,000
Training	1,100	1,311	1,400	1,400
4th of July	1,200	1,188	1,200	1,200
Office Expenses	7,603	7,577	11,611	11,611
Telephone	4,500	3,298	4,000	4,000
Dispatch	8,400	8,400	8,400	8,400
Building Utilities	1,200	740	3,000	3,000
Uniforms	1,000	1,353	1,500	1,500
Equipment	3,500	3,576	3,500	3,500
Cruiser Expenses	7,300	7,455	7,300	7,300
	$101,043	$96,240	$118,078	$118,078
Forest Fires	$3,100	$2,913	$3,100	$3,100
Highways & Bridges				
Summer Labor	$14,200	$19,585	$14,200	$14,200
Summer Equipment Rental	35,000	38,089	35,000	35,000
Summer Materials & Misc.	50,000	24,754	50,000	50,000
Winter Labor	14,000	6,063	14,000	14,000
Winter Equipment Rental	82,000	123,451	91,460	91,460
Winter Materials & Misc.	34,000	30,516	34,000	34,000
Grader Operation & Maintenance	10,000	17,165	12,500	12,500
Bridges	7,500	3,819	7,500	7,500
Projects	125,000	122,883	164,000	164,000
Keniston Covered Bridge Roof	3,863	3,863*	0	0
Street Lights	7,200	5,816	7,200	7,200
Street Signs	500	425	750	750
DOT Drug Testing	300	459	500	500
	$383,563	$396,888	$431,110	$431,110
Solid Waste Disposal				
Transfer Station				
Labor	$21,000	$24,926	$31,247	$31,247
Operating Expenses	13,300	13,531	13,000	13,000
Trucking to Penacook	22,244	21,239	23,356	23,356
Tipping Fees at Penacook	55,853	47,515	52,010	52,010
Metal Container Rental/Pickup	2,500	997	2,500	2,500
Capital Outlay	500	0	2,400	2,400
Construction Debris Disposal	12,000	13,333	14,000	14,000
Recycling Committee Expenses	200	0	200	200
Old Landfill H2O Testing, etc.	800	499	800	800
Hazardous Waste Collection	1,000	1,110	1,500	1,500
	$129,397	$123,150	$141,013	$141,013

Health & Welfare				
Council on Aging	$2,000	$2,000	$2,000	$2,000
Lake Sunapee VNA	5,536	5,536	5,707	5,707
General Assistance	9,000	1,391	9,000	9,000
Community Action Program	2,071	2,071	2,154	2,154
Animal Control	2,500	820	2,500	2,500
	$21,107	$11,818	$21,361	$21,361
Culture & Recreation				
Library	$16,062	$16,062	$16,181	$16,181
Parks & Recreation	26,315	29,246	26,620	26,620
Patriotic Purposes	600	575	600	600
Conservation Commission	300	300	300	300
	$43,277	$46,183	$43,701	$43,701
Debt Service				
Interest on Tax Anticipation	$24,000	$ 7,270	$24,000	$24,000
Build New Police Station	45,000	45,000*	0	0
Highway Equip Capital Reserve	30,000	30,000	0	0
Preliminary Bridge Engineering	25,000	21,475	0	0
Bridge Rehab Capital Reserve	5,000	5,000	0	0
Police Cruiser Capital Reserve	6,000	6,000	0	0
Transfer Station Capital Reserve	5,000	5,000	0	0
Cemetery Restoration Exp. Tr.	4,000	4,000	0	0
Conservation Fund	15,600	15,600	0	0
Library Fund	10,700	10,700	0	0
Survey Route 4 Property	4,000	0	0	0
Cilleyville Bridge Restoration	9,101	9,500	0	0
	$183,401	$159,545	$24,000	$24,000
Total w/o Warrant Articles			$1,026,601	$1,026,601
2004 Warrant Articles				
Valuation Update			33,150	33,150
Highway Equip. Capital Reserve			30,000	30,000
Dyers Crossing Road Bridge Design & Plans			40,000	40,000
Bridge Rehab Capital Reserve			30,000	30,000
Police Cruiser Capital Reserve			6,000	6,000
Transfer Station Equip. Capital Reserve			5,000	5,000
Cemetery Restoration Expendable Trust			4,000	4,000
Total of Warrant Articles			$148,150	$148,150
Total Appropriations	$1,096,628	$1,057,549	$1,174,751	$1,174,751
Less Estimated 2004 Revenues (Exclusive of Taxes)			$836,136	$836,136
Amount of 2004 Taxes to be Raised			$338,615	$338,615

*Includes amounts encumbered by the selectmen from 2003 to 2004.

SOURCES OF REVENUE

	Estimated Revenues 2003	Actual Revenues 2003	Estimated Revenues 2004
Taxes:			
Current Use Penalty	$ 3,100	$ 4,493	$ 2,000
Interest & Penalties	33,000	35,550	25,000
Yield Taxes	40,800	40,809	20,000
Excavation Tax	490	490	100
	$77,390	$81,342	$47,100
Revenues Received from State:			
Shared Revenue	$ 11,962	$ 22,681	$ 11,962
Meals & Rooms Tax Distribution	64,248	64,248	50,000
Highway Block Grant	83,333	83,333	83,333
Witness Fees	0	0	100
Bridge Aid (Dyers Crossing Road)	0	0	49,180
Recycling Grant	422	422	0
State Forest Land Reimbursement	304	304	300
	$160,269	$170,988	$194,875
Licenses & Permits:			
Business Licenses & Permits	$ 565	$ 755	$ 800
Motor Vehicle Permit Fees	295,000	346,835	270,000
Building Permits	4,000	4,365	4,000
Other Licenses, Permits & Fees	4,800	6,255	4,000
	$304,365	$358,210	$278,800
Charges for Services:			
Sale of Recycled Materials	$ 3,000	$ 4,023	$ 3,000
Construction Debris Disposal Fees	10,500	13,093	14,000
Other Transfer Station Charges	1,200	1,521	1,000
Recreation Program - Fees	4,400	9,414	6,000
Recreation Program – Donations	3,500	3,827	0
Police Detail Charges	0	75	5,000
Miscellaneous (Planning, Office, etc.)	4,800	6,510	3,000
	$27,400	$38,463	$32,000
Miscellaneous Revenues:			
Sale of Town Property	$20,695	$21,295	$30,000
Interest on Deposits	12,000	7,521	7,000
Cable TV Income	8,923	8,923	10,250
Donation to Cilleyville Bridge	9,101	9,101	0
Donation to Road Improvements	6,000	6,000	0
Forest Fire Reimbursement	0	0	450
Other	7,877	18,707	3,750
	$64,596	$71,547	$51,450
Other Financing Sources:			
Trust Funds	$ 0	$ 1,760	$ 1,800
FEMA	4,738	4,738	0
Emergency Management Grant	0	8,951	5,111
From Surplus	125,000	125,000	225,000
	$129,738	$140,449	$231,911
Total Revenues	$763,758	$860,999	$836,136

ANDOVER TOWN MEETING
MARCH 11, 2003

The meeting was called to order at 7:35 PM by Moderator Edward Becker. Mr. Becker read the rules of conduct for the meeting and then closed the polls at 7:40 PM.

ARTICLE 1: To choose the necessary officers for the ensuing year.

The following officers were elected:

Selectman for three years	Roger Godwin
Supervisor of the Checklist for three years	Arthur Urie
Library Trustee for three years	Eileen Neville
Library Trustee for three years	Brenda Jurta
Trustee of Trust Funds for three years	Natalie Riker
Cemetery Trustee for three years	Susan Schnare
Budget Committee for three years	Wallace Scott
Budget Committee for three years	Howard Wilson

ARTICLE 2: To see if the town will vote to raise and appropriate the sum of $35,000 for the purpose of constructing a new police station on land owned by the Andover Fire District, and authorize the transfer of $35,000 in surplus funds as revenue for this purpose. (Recommended by the selectmen. The budget committee recommends $45,000 for this Article.)

Motion to adopt by Bill Bardsley, seconded by Alice Beckford. Bill Bardsley made a motion to include the amount of $45,000 as recommended by the budget committee, seconded by Keith Pfeifer. Mr. Bardsley explained that the reason is to rely less on donated labor and materials in order to reduce the potential for conflicts of interest. Donald Gross, the chairman of the Police Space Needs Committee, spoke on this article and explained the process that the committee had gone through to get to the plan currently being recommended. He also explained that the committee identified numerous serious potential liability problems with the current building; and while the selectmen had recently taken steps to eliminate some of these problems, moving the department into a new, larger facility is the only way to reduce others. He also explained that his building plan meets the department's needs for the next 10 or so years and that a long-term solution will hinge on future plans of one or both fire departments. Selectman Fenton also spoke and several of the town's people made comments and suggestions.

Motion to amend passed. **Article 2 was adopted.**

ARTICLE 3: To see if the town will vote to raise and appropriate the sum of $30,000 to be added to the highway maintenance equipment capital reserve fund previously established. (Recommended by the selectmen and by the budget committee.)

Motion to adopt by Peter Zak, seconded by Keith Pfeifer. **Article 3 was adopted.**

ARTICLE 4: To see if the town will vote to raise and appropriate the sum of $25,000 for the purpose of performing preliminary engineering for the rehabilitation of the Dyers Crossing Road Bridge. In conjunction with this appropriation, the selectmen anticipate revenue from the State of New Hampshire in the amount of $20,000. (Recommended by the selectmen and by the budget committee.)

Motion to adopt by Keith Pfeifer, seconded by Peter Zak. Selectman Godwin spoke on the article. **Article 4 was adopted.**

ARTICLE 5: To see if the town will vote to raise and appropriate the sum of $5,000 to be added to the bridge rehabilitation capital reserve fund previously established. (Recommended by the selectmen and by the budget committee.)

Motion to adopt by Jim Delaney, seconded by Peter Zak. **Article 5 was adopted unanimously.**

ARTICLE 6: To see if the town will vote to raise and appropriate the sum of $6,000 to be added to the police cruiser capital reserve fund previously established. (Recommended by the selectmen and by the budget committee.)

Motion to adopt by Jim Delaney, seconded by Peter Zak. **Article 6 was adopted.**

ARTICLE 7: To see if the town will vote to raise and appropriate the sum of $5,000 to be added to the transfer station equipment capital reserve fund previously established. (Recommended by the selectmen and by the budget committee.)

Motion to adopt by Jim Delaney, seconded by Peter Zak. **Article 7 was adopted.**

ARTICLE 8: To see if the town will vote to raise and appropriate the sum of $4,000 for the purpose of continuing the restoration started last year of monuments and fixtures in the cemetery behind the Congregational Church in East Andover. This will be a special non-lapsing appropriation per RSA 32:7, VI, and will not lapse until the restoration is completed or December 31, 2008, whichever is sooner. (Recommended by the selectmen and by the budget committee.)

Motion to adopt by Keith Pfeifer, seconded by Peter Zak. Mark Stetson spoke. **Article 8 was adopted.**

The moderator asked for a motion to discuss Article 9 and 10 together, as they are related. So moved by Howard Wilson and seconded by Jim Delaney. Mark Stetson and Charles Darling spoke.

ARTICLE 9: To see if the town will vote to discontinue the conservation land acquisition fund created in 1992 in the event that article 10 is approved. Said funds, with accumulated interest to the date of withdrawal (approximately $15,600), are to be transferred to the town's general fund. (Recommended by the selectmen and by the budget committee.)

There was some discussion, after which Keith Pfeifer moved to adopt Article 9 and Peter Zak seconded. **Article 9 was adopted unanimously as read.**

ARTICLE 10: To see if the town will vote to create a conservation fund pursuant to RSA 36-A:5 and to raise and appropriate the sum of $15,600 to be placed in this fund. (Recommended by the selectmen and by the budget committee.)

Moved to adopt by Keith Pfeifer, seconded by Peter Zak. **Article 10 was adopted as read.**

Motion to discuss Articles 11 and 12 together moved by Howard Wilson, seconded by Armand Boisvert.

ARTICLE 11: To see if the town will vote to discontinue the library renovation capital reserve fund created in 1998. Said funds, with accumulated interest to the date of withdrawal (approximately $10,700), are to be transferred to the town's general fund. (Recommended by the selectmen and by the budget committee.)

ARTICLE 12: To see if the town will vote to create an expendable trust fund for the purpose of purchasing books or other supplies for the library, to name the library trustees as agents to expend, and to raise and appropriate the sum of $10,700 to be placed in this fund. Both interest and principal can be used for this purpose. (Recommended by the selectmen and by the budget committee.)

Mark Stetson explained the reasoning behind these articles. Toby Locke moved to adopt these two articles and Howard Wilson seconded. **Article 11 was adopted unanimously. Article 12 was adopted unanimously.**

ARTICLE 13: To see if the town will vote to raise and appropriate the sum of $4,000 for the purpose of completing a property survey and provisional site plan for property owned by the town on Salisbury Highway. The selectmen intend to clearly delineate presently unclear property boundaries and determine whether the site meets operational requirements for presently federally mandated future road salt storage and equipment maintenance, and otherwise qualify the property for possible sale.

Jim Delaney moved to adopt and Peter Zak seconded. Selectman Andy Guptill spoke. Mrs. Dusell moved to amend the article to delete "and provisional site plan" and "determine whether the site meets operational requirements for presently federally mandated future road salt storage and equipment maintenance"; seconded by Toby Locke. **Amendment did not pass. Article 13 was adopted as presented.**

ARTICLE 14: To see if the town will vote to raise and appropriate the sum of $9,101 for the purpose of completing the restoration of the Cilleyville/Bog Bridge. The selectmen shall use donations as revenue for this expenditure.

Moved to adopt by Peter Zak, seconded by Howard Wilson. **Article 14 was adopted.**

The moderator declared a short recess at 9:00 PM. The meeting reconvened at 9:20 PM.

ARTICLE 15: To see if the town will vote to accept the budget as presented by the budget committee and to raise and appropriate such sums as may be necessary for the budget.

Moved to approve in the amount of $937,227 by Bill Bardsley, seconded by Ed Hiller.

General Government	$	30,720
Town Officers' Expenses	$	126,678
Town Office Building	$	22,600
Planning & Zoning	$	7,800
Property & Liability Insurance	$	21,442
Cemeteries	$	12,500
Legal Expenses	$	10,000
Public Safety	$	101,043
Forest Fires	$	3,100
Highways & Bridges	$	383,563

Jim Delaney moved to increase the Summer Maintenance line from $14,200 to $20,000; seconded by Matt Laro. The motion did not pass.

Solid Waste Disposal	$	129,397
Health & Welfare	$	21,107
Culture & Recreation	$	43,277
Debt Service	$	24,000

Total Appropriation without warrant articles: $937,227

Total Appropriations including warrant articles: $1,096,628

ARTICLE 16: To see if the town will vote to accept the donation of a new ambulance from the Andover Rescue Squad; and, if approved, to authorize the selectmen to donate the 1989 Ford Wheeled Coach ambulance (known as 32A1) to the Andover Rescue Squad.

Moved to adopt by Rene Lefebvre, seconded by Peter Zak. **Article 16 was adopted unanimously.**

Les Fenton moved to limit reconsideration of the budget, and seconded. **Motion passed.**

ARTICLE 17: To see if the town will vote, under the provisions of RSA 80:80-III, to authorize the selectmen to sell by negotiated sale or by listing on the real estate market a property consisting of approximately 17 acres with frontage on Chase Hill Road, identified as map 2, lot 559-140 on the Andover tax map. If approved, the selectmen are authorized to sell the property for no less than the current assessed valuation adjusted by the previous year's equalization ratio; and the proceeds shall be used as revenue to reduce taxes. The property was acquired by tax deed in 1989.

Moved to adopt by Peter Zak, seconded by Jim Delaney. **Article 17 was adopted.**

ARTICLE 18: To see if the town will vote, under the provisions of RSA 80:80-III, to authorize the selectmen to sell by negotiated sale or by listing on the real estate market a property consisting of approximately 1.3 acres with frontage on Bridge Road, identified as map 20, lot 445-131 on the Andover tax map. If approved, the selectmen are authorized to sell the property for no less than the current assessed valuation adjusted by the previous year's equalization ratio; and the proceeds shall be used as revenue to reduce taxes. The property was acquired by tax deed in 1998.

The moderator called for a motion to take no action on this article because the property is being returned, or resold to the previous owner.

Peter Zak moved and Jim Delaney seconded. So moved. **No action was taken on this article.**

ARTICLE 19: To see if the town will vote, with the passage of this article, to resolve to call on our elected officials from all levels of government, and those seeking office, to work with consumers, businesses, and health care providers to ensure that everyone, including the self-employed, unemployed, un – and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive; that everyone, including employers, consumers, and the state, local and federal government makes a responsible and fair contribution to finance the health care system; that everyone receives high quality care that is cost efficient and medically effective; and that these efforts help control the skyrocketing cost of health care. (Submitted by petition.)

Moved to adopt by Betty Bardsley, seconded by Ralph Doe. Ralph Doe spoke on behalf of the petitioners. **Article 19 was adopted.**

ARTICLE 20: To transact any other business that may legally come before this meeting.

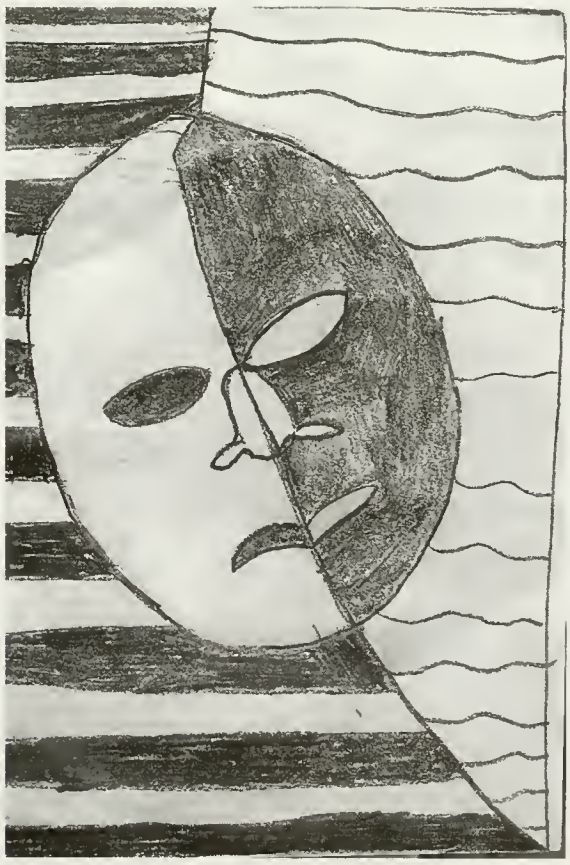
Tina Cotton presented the following sample 2003 town warrant article as follows:

"To see if the town will vote to send the following resolution to the New Hampshire General Court: Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural, and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget."

Mr. Leber stated that he would be in favor of the LCHIP program as long as it didn't have a dollar amount attached to it. Mrs. Cotton stated that a portion of the sale of the moose license plates has been used to support the LCHIP program, among other things. It was voted to continue support of this program.

The meeting adjourned at 10:05 PM.

Respectfully submitted,
Lorraine Locke, Town Clerk



Kendra Adams, Grade 8

PROPERTY INVENTORY SUMMARY

	2002	2003
Land	$ 34,334,751	$ 34,496,027
Buildings	70,226,270	72,546,070
Manufactured Housing	3,148,900	3,125,700
Commercial/Industrial	15,661,800	16,960,900
Public Utilities	9,514,800	9,514,800
Total Valuation	$132,886,521	$136,643,497
Less School Exemptions	10,698,459	11,848,759
Less Elderly, Blind & Disabled Ex.	420,000	415,000
Net Valuation	$121,768,062	$124,379,738

Net Valuation (without utilities) on which the 2003 tax rate for the state education tax is computed: $114,864,938

PROPERTY TAX COMMITMENT

Approved Net Tax Amounts:	2002	2003
Town	$ 354,864	$ 361,503
School District (Town share)	855,293	1,143,664
School District (State share)	761,373	720,968
County	343,855	326,087
Total Town Taxes	$2,315,385	$2,552,222
Precinct Taxes:		
Andover Fire District No. 1	51,251	52,737
East Andover Fire Precinct	49,225	48,222
Total Gross Property Taxes	$2,415,861	$2,653,181
Less War Service Tax Credits	17,200	16,700
Net Property Tax Commitment	$2,398,661	$2,636,481

TAX RATE

	2002	2003
Town	$ 2.92	$ 2.91
School District (Town share)	7.06	9.19
School District (State share)	6.82	6.28
County	2.84	2.62
Total Tax Rate (per $1,000.00)	$19.64	$21.00
Andover Fire District No. 1	$ 1.01	$1.01
East Andover Fire Precinct	$ 0.70	$0.67

STATEMENT OF OUTSTANDING DEBT

- None -

TREASURER'S REPORT
Year Ended December 31, 2003

Cash on Hand January 1, 2003	$1,291,382.74
Received During Year*	4,490,135.42
Total Receipts	5,781,518.16
Less Selectmen's Orders Paid	4,509,857.28
Balance on Hand December 31, 2003	$1,271,660.88
*Breakdown of Receipts:	
Tax Collector	$2,888,440.58
Town Clerk	353,872.88
Selectmen	320,340.68
Building Inspector	4,365.00
Cilleyville/Bog Bridge Fund	3,450.88
Interest on Accounts	8,146.80
Line of Credit Proceeds	900,000.00
Transfer of Funds	11,177.60
U.S. Treasury (UCC Filings)	75.00
Friends of the Andover Village Park	300.00
Miscellaneous Bank Debit	(5.00)
Returned Check	(29.00)
Total Receipts	$4,490,135.42
Balance in Blackwater Park Fund	$ 1,250.43
Balance in Andover Village Park Fund	$ 1,407.07
(does not include $300.00 in transit to Fund)	
Balance in Cilleyville/Bog Bridge Fund	$40,098.54
(does not include $36,084.07 in transit from Fund)	
Balance in Community TV Fund	$ 444.82

These figures are correct to the best of my knowledge.
Respectfully submitted,
Ann W. Clark, Treasurer

TOWN CLERK'S REPORT
Year Ended December 31, 2003

Motor Vehicle Registrations	$344,494.00
Dog Licenses	3,934.50
Penalties (Dogs)	594.00
Transfer Station & Beach Permits	544.00
Marriage Licenses	765.00
Vital Statistics	112.00
UCC & IRS Lien Filings	725.00
Candidate Filing Fees	8.00
Articles of Agreement	5.00
Pole Licenses, Dredge & Fill Applications	30.00
Postage Reimbursement	10.88
Bad Checks Charges	75.00
Title Application Fees	360.00
Municipal Agent Fees	2,190.50
Total Receipts Remitted to Treasurer	$353,847.88

These figures are correct to the best of my knowledge.
Respectfully submitted,
Lorraine Locke, Town Clerk

TAX COLLECTOR'S REPORT
Year Ended December 31, 2003

	Levies of: 2003	Prior
Debits:		
Uncollected Taxes on January 1, 2003:		
Property Taxes		$340,625.41
Land Use Change		5,516.37
Yield Taxes		10,718.11
Gravel Taxes		99.84
Taxes Committed During 2003:		
Property Taxes	$2,642,899.00	1,614.74
Land Use Change	7,105.30	
Yield Taxes	34,404.00	
Gravel Taxes	700.00	
Overpayment of Property Taxes	3,028.00	268.68
Interest/Penalties Collected on Delinquent Taxes	246.72	13,793.38
Total Debits	$2,688,383.02	$372,953.03
Credits:		
Remitted to Treasurer During 2003:		
Property Taxes	$2,347,870.12	$340,974.31
Land Use Change	3,370.30	5,616.37
Yield Taxes	30,091.33	10,718.11
Gravel Taxes	390.00	99.84
Interest/Penalties	246.72	13,809.88
Abatements During 2003:		
Property Taxes	550.20	1,265.84
Land Use Change	0.00	200.00
Yield Taxes	0.00	0.00
Gravel Taxes	310.00	0.00
Overpayment of Property Taxes	3,028.00	268.68
Overpayment of Other Taxes	0.00	0.00
Uncollected Taxes as of December 31, 2003:		
Property Taxes	294,478.68	0
Land Use Change	3,735.00	0
Yield Taxes	4,312.67	0
Gravel Taxes	0.00	0
Total Credits	$2,688,383.02	$372,953.03

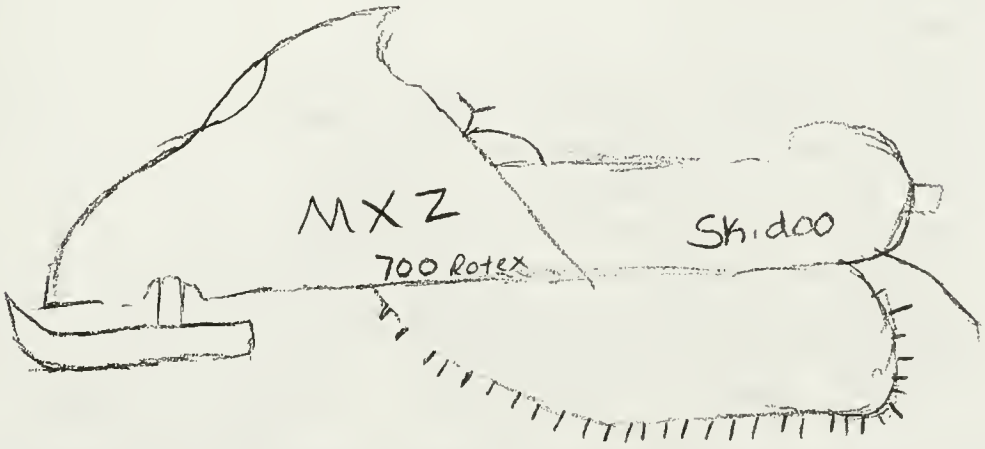
These figures are correct to the best of my knowledge.
Respectfully submitted,
Lorraine Locke, Tax Collector

SUMMARY OF TAX SALE ACCOUNTS
Year Ended December 31, 2003

Tax Sale on Account on Levies of:	2002	2001	Prior
Debits:			
Unredeemed Taxes on January 1, 2003		$73,494.03	$38,222.35
Taxes Sold to Town during 2003	$93,890.81		
Interest Collected After Tax Sale	1,355.09	7,176.01	13,037.38
Total Debits	$95,245.90	$80,670.04	$51,259.73
Credits:			
Remittance to Treasurer during 2003:			
Redemptions	$31,675.78	$40,677.87	$38,034.79
Interest & Costs After Tax Sale	1,355.09	7,176.01	13,037.38
Abatements During 2003:			25.00
Liens Deeded to the Town	107.77	111.89	104.00
Unredeemed Taxes as of December 31, 2003	62,107.26	32,704.27	58.56
Total Credits	$95,245.90	$80,670.04	$51,259.73

These figures are correct to the best of my knowledge.

Respectfully submitted,
Lorraine Locke, Tax Collector



Anthony Barton, Grade 8

SCHEDULE OF TOWN PROPERTY

Description	Value
Beach land & bath house	$151,400
Blackwater Park land	32,200
Transfer station land & buildings	72,900
Equipment	27,500*
Police Department building	45,000*
Cruisers	45,000*
Equipment	12,400*
Town Office building	253,342*
Town Office furnishings & equipment	35,600*
Road Grader	85,000*
Plows, york rake & street broom	27,500*
Miscellaneous road tools & equipment	2,600*
Cemetery tools & equipment	1,300*
**Library books & furnishings	58,000*
Proctor Cemetery land	43,200
Old Center Cemetery land	31,200
Lakeside/Lakeview Cemetery land	35,000
Old dump site land off of Monticello Drive	15,400
Village Green on Main Street	36,700
Land off south side of Currier Road	400
Land between Channel Road and Highland Lake	19,800
Land between Second Street and Highland Lake	9,700
Land at the corner of Switch Road and Blueberry Lane	4,200
Land near West Shore Drive and railroad bed	3,500
Land on north side of Route 11 near Monticello Drive	14,400
Land between Route 11 and railroad east of Dyers Crossing	14,700
Land below Highland Lake Dam	19,800
Property Acquired by Tax Collector's Deed:	
Land & buildings on Chase Hill Road	45,600
Land on Bradley Lake	23,500
Land on Bradley Lake	43,400
Land north of Route 11 near Hogback	11,900
Land & building east of Franklin Highway	27,700
Land between Route 11 and Cilleyville Road	2,500
Land between Depot Street and railroad bed	500
Land west of Depot Street near the Wilmot line	2,300
Land between Route 4 and railroad bed	29,100
Land north of Route 11 near Agony Hill Road	5,200
Land & buildings on Flaghole Road	53,800
Total	$1,343,242

*Figures are appraised valuations except for those marked with asterisks, which represent approximate costs.
**Land & buildings owned by the Andover School District.

REPORT OF THE TRUSTEES OF TRUST FUNDS

	Principal & Interest 12/31/02	Additions	Interest	Withdrawals	Market Value Changes	Principal & Interest 12/31/03
Capital Reserve Funds:						
Town (cruiser)	$ 6,000	$ 6,000	$ 120	0		$ 12,120
Town (road equipment)	75,458	30,000	1,972	0		107,430
Town (transfer equipment)	5,000	5,000	72	0		10,072
Town (bridge rehabilitation)	10,000	5,000	210	0		15,210
Village District (repairs)	46,135	3,000	373	0		49,508
Andover F/D (equipment)	0	2,000	0	0		2,000
Andover F/D (building renovations)	0	10,000	0	0		10,000
E Andover F/D (equipment)	1,814	25,600	23	0		27,437
Total	$144,407	$86,600	$2,770	0		$233,777
Library Expendable Trust Fund	$10,616	0	$64	0		$10,680
Library Trust Funds	$2,440	0	$35	($52)		$2,423
Conservation Fund	$15,432	0	$219	0		$15,651
Cemetery Funds:						
Individual Trusts	$52,007	$ 0	$1,420	($1,753)		$51,674
Cy Pres Fund	5,243	0	116	0		5,359
Old Center Cemetery	165	0	0	0		165
Proctor Operating Fund	353	1,600	1	(853)		1,101
Proctor 1976 P/C Fund	26,480	254	294	(294)		26,734
John Proctor Trust	5,604	0	482	(482)	$629	6,233
Total	$89,852	$1,854	$2,313	($3,382)	$629	$91,266
School District Funds:						
Van'f Hoff Art & Music	$ 9,604	$230	$ 192	0		$10,026
Village Park Repairs	2,259	0	47	0		2,306
Special Education	55,673	0	935	0		56,608
Building Repairs	11,134	0	187	0		11,321
Total	$78,670	$230	$1,361	$0		$80,261

We certify that the statement of receipts and disbursements as shown is complete and correct to the best of our knowledge and belief.

Respectfully submitted, TRUSTEES OF TRUST FUNDS:

Barbara Brewster, Mary Lou McCrave, Natalie Riker

PLODZIK & SANDERSON
Professional Association/Accountants & Auditors
193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Andover
Andover, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Andover, New Hampshire as of and for the year ended December 31, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with many municipal entities in the State of New Hampshire, the Town of Andover has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Andover as of December 31, 2003, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Andover taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Andover. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

January 19, 2004

Plodzik & Sanderson
Professional Association

EXHIBIT A
TOWN OF ANDOVER, NEW HAMPSHIRE
Combined Balance Sheet
All Fund Types
December 31, 2003

	Governmental Fund Types		Fiduciary Fund Types	Total
ASSETS	General	Special Revenue	Trust and Agency	(Memorandum Only)
Cash and Equivalents	$ 645,496	$ 7,667	$ 60,397	$ 713,560
Investments	584,659	56,235	382,118	1,023,012
Receivables (Net of Allowance For Uncollectible)				
Taxes	379,397			379,397
Intergovernmental	64,248			64,248
Interfund Receivable	45,843		1,152,635	1,198,478
TOTAL ASSETS	$ 1,719,643	$ 63,902	$ 1,595,150	$ 3,378,695
LIABILITIES AND EQUITY				
Liabilities				
Intergovernmental Payable	$	$	$ 1,308,124	$ 1,308,124
Interfund Payable	1,148,944	36,084	13,450	1,198,478
Escrow and Performance Deposits			7,458	7,458
Total Liabilities	1,148,944	36,084	1,329,032	2,514,060
Equity				
Fund Balances				
Reserved For Encumbrances	17,599			17,599
Reserved For Endowments			44,144	44,144
Reserved For Special Purposes			221,974	221,974
Unreserved				
Designated For Special Purposes		27,818		27,818
Undesignated	553,100			553,100
Total Equity	570,699	27,818	266,118	864,635
TOTAL LIABILITIES AND EQUITY	$ 1,719,643	$ 63,902	$ 1,595,150	$ 3,378,695

The notes to financial statements are an integral part of this statement.

EXHIBIT C
TOWN OF ANDOVER, NEW HAMPSHIRE
Combined Statement of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual (Budgetary Basis)
General and Special Revenue Funds
For the Fiscal Year Ended December 31, 2003

	General Fund		
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues			
Taxes	$ 399,541	$ 439,908	$ 40,367
Licenses and Permits	304,365	358,286	53,921
Intergovernmental	175,726	184,677	8,951
Charges for Services	27,400	47,311	19,911
Miscellaneous	55,495	53,419	(2,076)
Total Revenues	962,527	1,083,601	121,074
Expenditures			
Current			
General Government	224,352	215,112	9,240
Public Safety	105,281	96,470	8,811
Highways and Streets	383,563	396,890	(13,327)
Sanitation	129,397	123,152	6,245
Health	2,500	820	1,680
Welfare	18,607	10,998	7,609
Culture and Recreation	37,165	38,757	(1,592)
Conservation	15,900		15,900
Debt Service	24,000	7,270	16,730
Capital Outlay	83,101	79,975	3,126
Total Expenditures	1,023,866	969,444	54,422
Excess (Deficiency) of Revenues Over (Under) Expenditures	(61,339)	114,157	175,496
Other Financing Sources (Uses)			
Interfund Transfers In	9,101	11,175	2,074
Interfund Transfers Out	(72,762)	(62,362)	10,400
Total Other Financing Sources and Uses	(63,661)	(51,187)	12,474
Net Change in Fund Balances	$ (125,000)	62,970	$ 187,970
Unreserved Fund Balances - January 1		490,130	
Unreserved Fund Balances - December 31		$ 553,100	

Annually Budgeted Special Revenue Fund			Total (Memorandum Only)		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
$	$	$	$ 399,541	$ 439,908	$ 40,367
			304,365	358,286	53,921
			175,726	184,677	8,951
			27,400	47,311	19,911
	2,278	2,278	55,495	55,697	202
	2,278	2,278	962,527	1,085,879	123,352
			224,352	215,112	9,240
			105,281	96,470	8,811
			383,563	396,890	(13,327)
			129,397	123,152	6,245
			2,500	820	1,680
			18,607	10,998	7,609
16,062	18,481	(2,419)	53,227	57,238	(4,011)
			15,900		15,900
			24,000	7,270	16,730
			83,101	79,975	3,126
16,062	18,481	(2,419)	1,039,928	987,925	52,003
(16,062)	(16,203)	(141)	(77,401)	97,954	175,355
16,062	16,115	53	25,163	27,290	2,127
			(72,762)	(62,362)	10,400
16,062	16,115	53	(47,599)	(35,072)	12,527
$ -0-	(88)	$ (88)	$ (125,000)	62,882	$ 187,882
	4,301			494,431	
	$ 4,213			$ 557,313	

The notes to financial statements are an integral part of this statement.

SCHEDULE A-3
TOWN OF ANDOVER, NEW HAMPSHIRE
General Fund
Statement of Changes in Unreserved - Undesignated Fund Balance
For the Fiscal Year Ended December 31, 2003

Unreserved, Undesignated Fund Balance - January 1		$ 490,130
Changes		
Unreserved Fund Balance Used To Reduce 2003 Tax Rate		(125,000)
2003 Budget Summary		
Revenue Surplus (Schedule A-1)	$ 123,148	
Unexpended Balance of Appropriations (Schedule A-2)	64,822	
2003 Budget Surplus		187,970
Unreserved, Undesignated Fund Balance - December 31		$ 553,100

See Independent Auditor's Report, page 1.

PLODZIK & SANDERSON
Professional Association/Accountants & Auditors
193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS

To the Members of the Board of Selectmen
Town of Andover
Andover, New Hampshire

In planning and performing our audit of the Town of Andover for the year ended December 31, 2003, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

We are pleased to report that, during the course of our review of internal controls, no material weaknesses in the Town's accounting systems and records were identified. Minor weaknesses or other considerations coming to our attention were generally procedural in nature and dealt with administrative or recordkeeping practices. In these instances, we made specific recommendations or provided instruction to applicable individuals during the course of our audit fieldwork.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

January 19, 2004

Plodzik & Sanderson
Professional Association

BUILDING INSPECTOR'S REPORT

A total of 62 building permits were issued in 2003, a slight decrease from the 67 issued in 200. Fourteen permits were issued for new dwellings and an additional two were for replacement dwellings. The breakdown for the balance was as follows: nine for additions, sixteen for garages or barns, five for sheds, one for a new commercial building, one for a commercial building that was extensively renovated, and the rest were for the addition of decks, remodeling and the like.

Please remember that you need a permit for any type of renovation or remodeling work valued at over $100.00. No permit is required for home repairs. My office hours are on Tuesday evenings from 7:00 to 8:00.

Respectfully submitted,
Ted Barton

Alicia Barry, Grade 1

CABLE TELEVISION ADVISORY COMMITTEE REPORT

The Cable Television Advisory Committee has the special privilege of operating Ragged Mountain Community Access Television on Channel 8. While many cable and satellite channels exist for the mass market, Channel 8 is run for our broadcast area of Andover, southern Danbury, and fringes of Wilmot and Salisbury. The local channel provides a vital link to news and events in Andover, including town government, history, school events, community events, regional programming, and more – and we present public television programming hard to find otherwise.

Fifteen years have passed since execution of the original franchise agreement, under which the first cable provider, Cable One, donated funds to the Town for equipment to start Andover's public access channel. When replacements and upgrades were needed, the committee has tried to keep up with technology, gradually moving from analog to digital format. In the year 2003, the cable committee focused on improved quality of service and greater community appeal. We can sell copies of particular programs in a DVD or VHS format.

In 2003 we focused on usefulness and appeal to the community, by retaining the services of local resident and marketing consultant Charlie Darling. He has concentrated particularly on enhancing the community bulletin board and helping Channel 8 achieve its full potential to serve the Andover community.

In 2004 we will make the community bulletin board of local notices and advertisements more stable, organized, up to date, and eye catching with newer software and a newer donated computer. Remember, all nonprofit organizations can advertise events for free; email or leave your notice at town hall. We have been on an exciting learning curve ever since the station started and would welcome the input of more townspeople in all facets of the station. Experience is not necessary because all of us have started from scratch, learning as we go.

The franchise with Adelphia is being renegotiated for a further 15 years. We would like to see 'Basic' service available at a reduced rate so that those currently using a satellite dish can keep up with local events by subscribing to both.

We close by reporting with regret the resignation of our chairman Leo McCabe after fifteen years of committee membership, a long stretch of town service by any standards and one which we deeply appreciate.

Respectfully submitted,
Andover Cable Television Advisory Committee

CEMETERY TRUSTEES' REPORT

The restoration of the Old North Church Cemetery behind the East Andover Congregational Church has been completed thanks to the support of the Andover townspeople who voted at town meeting to allow extra funds for this project. Our stone mason, John Glegg, and his crew from Morrisville, Vermont did fine work and completed the project a year earlier that was originally anticipated.

Last summer the East Andover Church Cemetery and Proctor Cemetery were recorded. Creating a record of the cemeteries is an ongoing project that we consider of great importance because, in some cases, a gravestone may be the only record of a person's life, and its information could be lost if the stone is eroded by weather, broken, or lost. In the recording process a separate listing is made for each stone, noting names and dates and including inscriptions, drawings, or photographs of any art or engravings. The stone is measured and its condition is noted. The information is then typed into the computer.

Both computer and paper copies of the ancient cemeteries and the Church Cemetery records may be seen at the town office. We hope that you will make use of them. Records of the Proctor Cemetery will be available in 2004. Thanks go to Pat Cutter, who has done most of the recording.

The cemeteries were maintained by Steele Henderson last year.

Respectfully submitted,
Cemetery Trustees

Patricia Dansereau, Grade 8

CILLEYVILLE/BOG BRIDGE RESTORATION COMMITTEE REPORT

More than five years after fund-raising efforts began, and almost 25 years after nearly collapsing into Pleasant Stream, the Cilleyville/Bog Bridge now stands newly restored. Its bright, new ship-lapped pine siding and its 2,800 roof shingles of white cedar make an impressive sight, just as the original bridge must have when Print Atwood and assistants Al Emerson and Charles Wilson first finished it in 1887.

To celebrate the re-opening of the bridge to foot traffic the community came together on July 5th at the bridge for a morning of celebration, appreciation, and reminiscing. The highlight of the ceremony came when Melvin Hollidge, Andover's oldest resident and holder of the Boston Post cane, got out of his wheelchair and took a ceremonial "first walk" across Andover's beautiful new bridge.

Mr. Hollidge was followed by other long-time residents including Grant Charles, Richard Powers, Everett and Ruth Decatur, and a large crowd of Andover residents, summer folks, and former residents on hand for the occasion.

The Andover One-Wheelers performed in the bridge to the delight of the crowd and then, in honor of the special day, the bridge was opened briefly to vehicular traffic. Dozens of antique cars filed across, creating a wonderful "photo op" for all. On the Route 11 side of the bridge, grillmasters Bill Matulevich and Brian Perry fed the hungry crowd.

It's been fairly quiet at the bridge since July 5th; but every day visitors pull into the parking area to take pictures of our beautiful new bridge, or a group of locals takes advantage of the picnic table in the bridge for a pleasant lunch above Pleasant Stream. (The picnic table and the sign hanging on the bridge's gable were both built by Chris Nowell as part of his Eagle Scout project.)

The committee would like to thank everyone who, through their generous contributions of money, time, talent, and encouragement over the years, helped make this project such a wonderful success! Andover has an authentically restored covered bridge it can be very proud of; but perhaps more important than that, it has **a tangible symbol of the strong backs, willing hands, and loving hearts that make our community so special.**

Looking to the future, the committee's fund-raising efforts will continue in order to protect the bridge for future generations. The committee also looks forward to creating a pleasant, park-like setting around the bridge based on plans generously drawn up by landscape architect and historian Susan Schnare of Mountain Brook Consulting.

Contributions to the Maintenance Fund are greatly appreciated. If you can help, send a check to the Cilleyville/Bog Bridge Restoration Fund, PO Box 61, Andover NH 03216.

Respectfully submitted,
The Cilleyville/Bog Bridge Committee

CONSERVATION COMMISSION REPORT

The Andover Conservation Commission serves the town and the state as an advisory board on land preservation, wetlands, shore land protection, and other activities impacting the local environment. This requires making site visits, reviewing proposed projects, evaluating easement proposals, and planning for the use of conservation funds. The commission monitored existing conservation easements, provided advice about dredge and fill applications, viewed gravel excavation sites, and responded to complaints about possible violations to state laws that protect our natural resources.

On occasion the ACC works with representatives from other agencies, as in reviewing plans for the building of a fire pond on Currier Road as part of a residential subdivision and providing advice to the N.H. Department of Transportation on repairs planned to bridges and abutments along Route 11 and also work to widen Route 11 in East Andover.

The N.H. Department of Environmental Services helps to protect drinking water in the state, and through regular testing has rated Andover as having some of the best drinking water in the state. NHDES officials met with the ACC, the planning board, the board of selectmen, and the water precinct commissioners to discuss a program of assistance designed to help the town monitor Bradley Lake water quality. ACC would like to be involved in this project and hopes for the active participation of other Town boards.

We believe that Bog Pond, at the western entrance to the town, together with the Bradley Lake watershed deserve to be protected. Along those lines, Dalbello Sports generously offered, and the Andover Historical Society accepted, land west of their property.

The N.H. Department of Resources and Economic Development (DRED) plans a timber harvest on state land accessed across Dawes Meadow via Kearsarge Mountain Road. We reviewed the plans to improve the access road on site and comments of the federal environmental services review. There will be further follow-up prior to any actual cutting. The ACC is also monitoring the work being done to reconstruct a bridge over a brook feeding into Bradley Lake.

Concerning protection of the scenic quality of our roads, several residents asked us to investigate what they perceived as overly aggressive roadside mowing and ditching. The ACC asked the selectmen to meet to address these concerns.

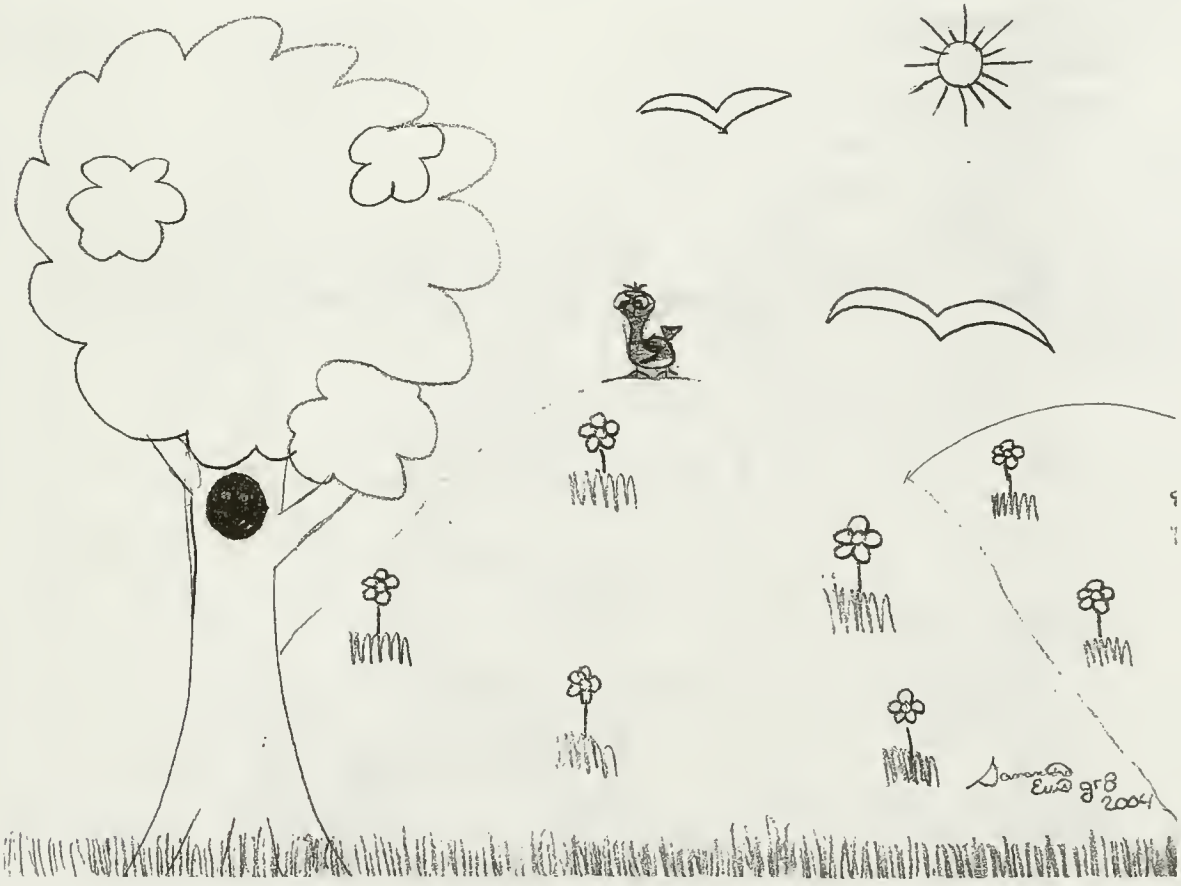
The town's master plan, written in 1992, needs to be updated to protect the integrity of the town in response to growth. Our zoning ordinance may also need amendment to better protect our forest and agriculture zones.

The ACC monitors legally protected areas of town on an ongoing basis and reports to governmental agencies authorized to take corrective measures. We encourage property owners to consider placing their land in a conservation trust to protect our heritage now and for future generations. We would like to express our gratitude to the Robie family for conveying a large parcel located in Andover and Franklin to the Society for the Protection of New Hampshire Forests for permanent protection. Please contact any member of the commission for information on how we may assist in designating your land to conservation trusts.

We are pleased with the addition of new members, Peter Zak, Bob Ward, and Doug Goodin, who bring commitment, enthusiasm and knowledge to the commission.

Finally, the Andover Conservation Commission would like to thank all of the citizens, town officials, and state agency members for their cooperation in matters coming before the commission.

Respectfully submitted,
Andover Conservation Commission



Samantha Ellis, Grade 8

CONSERVATION COMMISSION
Financial Statement

January 1, 2003 Bank Balances:		
Regular savings	$1,664.08	
Land CD	894.76	
Land CD from land-use change tax	1,834.64	
Land CD from land-use change tax	429.00	
Total		$4,822.48
Income:		
Town appropriation 2003	300.00	
Land use change tax (current use), 2003	4,493.34	
Bank interest	109.75	
Total income		$4,903.09
Expenditures:		
NH Association of Conservation Commission Dues	$ 200.00	
Workshop attendance for 2 members	63.00	
Mileage	37.08	
Photo Documentation	143.34	
Total expenses		$443.42
December 31, 2003 Bank Balances		
Regular savings	$1,526.54	
Land CD	907.64	
Land CD (from land use change tax)	1,852.71	
Land CD (from land use change tax)	11,970.64	
Total		$16,257.53

In addition to the above, the conservation commission has a CD held by the trustees of the trust funds for assistance in protecting land through easement or purchase.

J.J. Thompson, Grade 6

FOREST FIRE WARDEN'S REPORT

This past summer the water table returned to normal and that was a good thing as far as forest fires went. Along with the increased moisture, townspeople were consistently good about getting fire permits for outdoor fires. This led to a decrease in both actual out of control fires and in reports to fire dispatch of outside fires and false alarms.

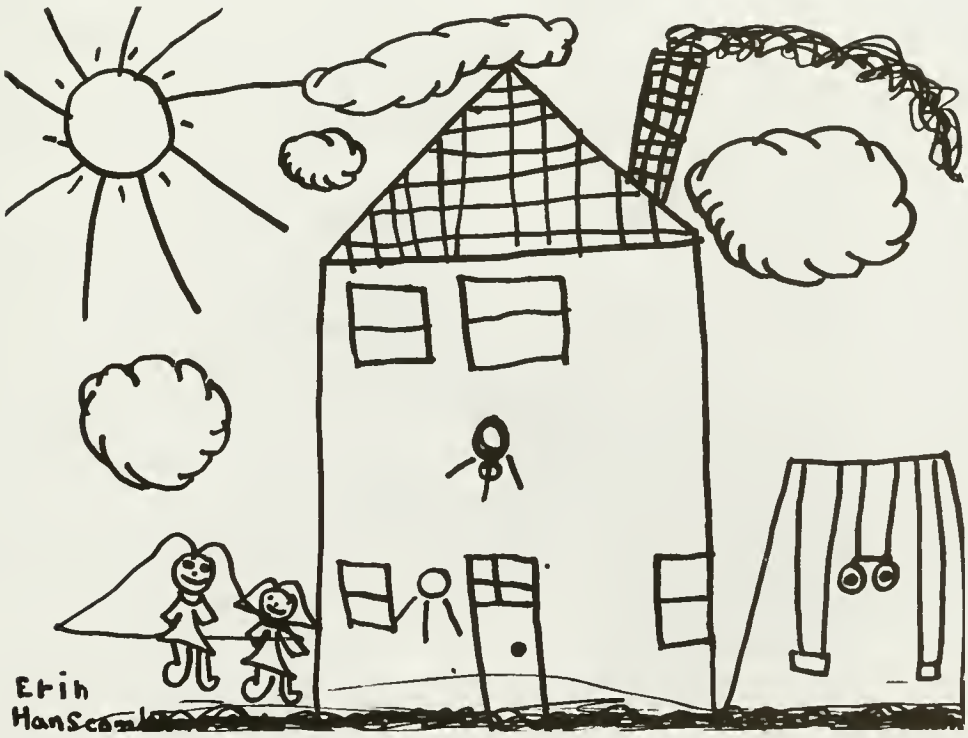
Using the funds appropriated last year we started updating the forestry equipment that is used by both fire departments. Additional equipment purchases are planned to replace outdated or worn out equipment as needed. Funds from a forestry grant that was awarded to the town will be used to purchase a portable foam generator and additional forestry hose for use in the woods.

Please continue to contact the warden or one of the deputy wardens for a fire permit for all outdoor fires. The only time a permit is not required is when the entire area surrounding the burn area is completely covered in snow. Thank you for your cooperation and good will.

Respectfully submitted,
Steve Barton, Warden
735-5984

Deputy Wardens

Chris Barrett	Rene Lefebvre	John Thompson	Jack Williams
735-5869	934-2197	735-6443	735-5793



Erin Hanscom, Grade 1

FOURTH OF JULY COMMITTEE REPORT

The 2003 celebration began with the Andover Girl Scouts lowering the flag on July 3rd. Friday the Fourth was warm and beautiful. The day started with the annual Lion's Club pancake breakfast. Other activities of the day included the raising of the flag by the Andover Boy Scouts, flea market, closest-to-the-pin drive sponsored by Benson Auto on Carr Field, a performance by the Kearsarge Community Band, the Ernest French pony pull, and a terrific performance by the Andover One Wheelers. The parade theme this year was *The Wright Stuff, - 100 years of Flight.* We had a fantastic showing of fire engines, antique cars, and floats. This year we were also fortunate to have the participation of the 39th Army Band and the Bectash Band. The Children's parade was a huge success with 50 entrants who did a wonderful job in following with the theme. The fireworks were superb as usual.

We wish to thank all of the members of the crew who do such a great job to make this event happen every year. The 4th of July Committee is in need of more members. Our meetings are held once a month starting in January in the East Andover Grange Hall.

Kendra Lee Adams, Grade 8

ANDOVER FOURTH OF JULY COMMITTEE
TREASURER'S REPORT
Year Ended December 31, 2003

Balance on hand January 1, 2003	$9,225.39
Income:	
Andover Congregational Church	$ 50.00
Andover Historical Society	40.40
Andover Lions Club	544.35
Andover Little League	165.00
Andover Service Club	102.40
Andover Snowmobile Club	170.28
Bank Interest	11.01
Barnyard Bingo	140.00
Blackwater Grange	200.00
Booster Ads & Donations	7,250.00
Cotton Candy	26.11
East Andover Fire Department	81.32
Flea Market	1,560.00
Immaculate Conception Church	133.40
Pony Pull – Food Booth	63.00
Toastmasters	26.52
Total Income	$10,563.79
Expenses:	
Advertising	$ 65.65
Children's Parade	100.00
Fireworks	5,000.00
Flea Market	25.90
Office	19.63
Parade	1,409.16
Parade Prizes	475.00
Pony Pull	350.00
Programs & Signs	1,369.35
Ribbons	301.52
Sanitary Units	860.00
Total Expenses	$9,976.21
Balance on hand December 31, 2003	$9,812.97

KEARSARGE AREA COUNCIL ON AGING, INC.

Kearsarge Area Council on Aging, Inc., (COA) is a non-profit organization founded in 1992 with the mission of providing needed programs and services for area citizens over the age of 55 and for adults of any age, who through disability may need assistance. COA's service area includes the towns of Andover, Danbury, Grantham, Newbury, New London, Springfield, Sunapee, Sutton and Wilmot. With the exception of day and overnight trips, COA charges no program or activity fees and provides free membership to all who are eligible. As of December 2003, COA had approximately 1,700 members.

When the year 2003 began, COA was in the early stages of a Building Fund Campaign to raise $1,000,000 to buy the attractive 4,800 sq. ft. office building at 37 Pleasant Street in the center of New London. It is a pleasure to report that COA was able to purchase this building outright in October. After skilled and dedicated volunteers made the internal changes needed to provide the open spaces required for many of COA'S programs, the building was opened as COA'S regional headquarters and main activities center on December 1. To date, donations to the Building Fund total just over $800,000. Besides providing the funds to purchase the building, the great generosity of our donors has allowed COA to pay all campaign expenses and to establish an endowment for building maintenance.

With the extra 2,000 sq. ft. our new quarters give us, and the work of running a capital campaign behind us, COA will devote 2004 to improving existing programs and establishing new ones. In some cases, activities that required more space than we had in older quarters will be moved to our spacious new building.

Our current programs continue to be well attended. The Computer Workshop in shiny new quarters continues very active. The Outdoor Recreation for Seniors (ORFS) continues winter and summer to give 70 or so seniors a chance to enjoy the outdoors and companionship of each other. The weekly get-togethers for bridge, scrabble, cribbage, chess and other games keep our building full Monday through Friday.

What many of us consider our most important service, providing free door-to-door transportation, continues to be well utilized. This service enriches the lives of many seniors who use it and is indeed critical to some as it provides the only means to get to Dartmouth-Hitchcock and Concord hospitals for such vital treatments as dialysis, radiation and chemotherapy. We thank our volunteer drivers who make this service possible.

Looking back ten years from now, I believe that the acquisition of our new quarters in 2003 will be remembered as a most significant event in securing COA'S place in performing its mission of enriching the lives of area seniors. Our heartfelt thanks go to all those whose generosity made our new building a reality.

COA appreciates very much the annual grants by which each town supports its work. COA would also like to acknowledge all of the individuals, businesses, civic organizations and foundations that respond so generously to COA'S annual appeal for operating funds. COA considers it a privilege to serve all of its communities and thanks everyone for the generosity that allows COA to continue its work.

Respectfully submitted,
Roger Zanes, Chairman

Hunter O'Mara, Grade 8

LAKE SUNAPEE VISITING NURSE ASSOCIATION

One of the most important roles of the Board and staff of Lake Sunapee Region Visiting Nurse Association this year was to advocate for the people for whom we provide care. This advocacy took many forms. We communicated regularly with your Representatives and Senators in Washington, D. C. to let them know that the reductions in Medicare payments were adversely affecting access to care for the seniors in our communities. We let them know that the most frail elderly in our communities should not have to pay a co-payment for Medicare home health services when they already pay hospital and physician co-payments. We let them know that seniors should not have to choose between food or prescription drugs or health care.

At the state level, we let the Governor and the legislature know that chronically ill and disabled residents in New Hampshire should not be forced to be on a waiting list to receive home care. If we are to keep people at home rather than in an institution, home health must be reimbursed adequately.

At Lake Sunapee Region VNA we examined our processes and staffing monthly to adapt to the current health care environment and still provide the quality of care and achieve the positive patient results you have come to expect of us. Six years ago average reimbursement for a Medicare patient was $7,900, today it is $2,400. Actions taken included reducing management staff and other operating expenses, and finding best practices to achieve increased clinical efficiency. Support from individuals, businesses, United Way and from the towns was critical to our programs this year. We are grateful for that support.

Our state of the art technology allowed us to dispatch our nursing resources when needed by our patients. Daily monitoring gave important assessment information to the professional staff enabling us to reduce unnecessary trips for emergent care and hospitalization by 60 per cent, keeping patients and their families together at home where they want to be.

We continued to expand our pediatric program with our School Nurse Health Initiative. The goal of this program is to work with school nurses to keep children with chronic illnesses in school and learning, to educate the child and family about the illness and to link the family with community resources that will help that child and family cope.

Hospice developed a palliative care program this year for patients who are not yet ready or appropriate for Hospice care but who can benefit from the strong team approach and from the support services as they deal with a life-threatening illness.

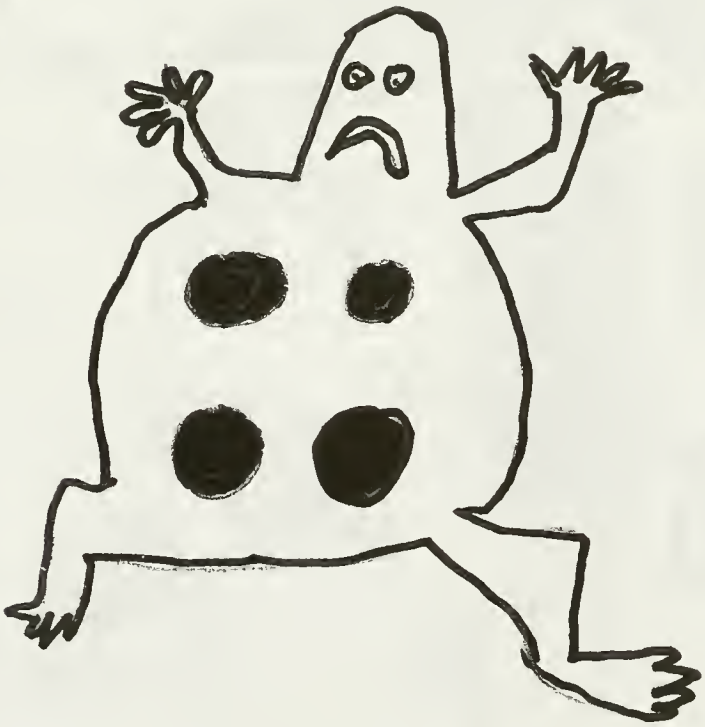
We developed a package of services, Assisted Living at Home, that includes medication management, personal care support morning and evening, hair care, home massage and other services designed for the patient who does not need skilled care, but who needs supportive care in order to remain independent at home.

Our commitment to community service projects and charity care on behalf of residents in your town included home visits, screening clinics, immunization clinics, health fairs, support groups, community newsletters and other activities designed to promote wellness and prevent disease. For details, our Community Benefits report is available in our office.

This year 182 residents of the town of Andover utilized many of the services available through Lake Sunapee Region VNA. Our home care programs provided 850 visits and our hospice program, 60 visits to adults and children in Andover. Our Long-Term Care program provided 1343 hours of care and 4 residents were monitored through our telemedicine program.

Again, thank you for your support. The strength of our community lies in working together.

Respectfully,
Andrea Steel
President and CEO



Patrick Whalen, Grade 8

FRIENDS OF THE ANDOVER/BACHELDER LIBRARIES

Are you a regular library patron? Would you like to help the librarians and trustees with book sales, cataloguing new books, shelving books, and whatever else is needed? Do you feel guilty about never paying fines like other libraries charge? Then become a library Friend. This group needs reactivating. It maintains a list of people willing to assist the librarians and meets only once or twice a year. The Friends have sponsored sing alongs, story hours for youngsters, helped with maintenance inside and out, and assisted with financial needs. Part time residents are welcome. If you would like to be a new Friend or head up the group, please tell your librarian, Tay Clark or Mary Sell, a trustee listed in the front of this town report, or Tina Cotton.

Jeffery Bates, Grade 1

LIBRARY TRUSTEE'S REPORT

It has been an exciting and busy year at the town libraries. A special attraction can be viewed in Andover Library's entryway and children's room – colorful wall murals painted by Kait Armstrong. Walking into these sections captivates the imagination just as books do. The Bachelder Library is tastefully arranged with new window blinds and a variety of plants. A special recognition to our librarians, Tay Clark and Mary Sell, who have worked so hard to make the libraries inviting and well-stocked. Many thanks go out to the volunteers, Barbara Doe and Eileen Neville for their help.

This past year Ken Smith resigned as a trustee after many years of service. A special thank you to him for his years of commitment. He was replaced by Brenda Jurta. Cheryl Blessing and Sandra Graves will be filing for new terms as trustees. Eileen Neville and Polly Richards continue their terms as trustees.

Our 4th of July fundraiser was a little different as we decided to introduce salads as a new thirst-quenching, healthy item for sale. We also sold raffle tickets for a hand-made vest donated by Gillian Smith and stuffed animals of characters from the Lion King, donated by Steve and Diane Rice. Thank you to these generous donors and to all of those who donated books for the book sale.

The summer reading program with the theme of 'Granite State Rocks' was a great success. There were many children of all ages who participated in reading and listening to stories on the green. The summer program wrapped up with a Chinese auction and make-your-own sundaes.

We extend special thanks for many generous monetary donations, the numerous videos and books, and the memorial donations.

Please make it a point to use the libraries. They are there for you!! A computer in each library is available for public use. So plan on stopping in frequently.

Respectfully submitted,
The Library Trustees

Felicia Deshaies, Grade 1

ANDOVER PUBLIC LIBRARY
Financial Statement and 2004 Budget

Income:	Estimated Revenues 2003	Actual Revenues 2003	Proposed Revenues 2004
Cash on Hand January 1, 2003	$ 7.06	$ 7.06	$ 10.00
Development Fund	0.00	231.00	250.00
Town Appropriation	16,062.00	16,062.00	16,180.50
Donations	0.00	1,459.37	0.00
Miscellaneous	0.00	94.52	0.00
Total Income	$16,069.06	$17,853.95	$16,440.50

Expenditures:	Estimated Expenses 2003	Actual Expenses 2003	Proposed Expenses 2004
Salaries:			
Librarian	$8,179.50	$8,179.56	$8,179.50
Substitute	230.00	249.38	264.00
Social Security	627.00	625.68	627.00
Bookkeeping	250.00	250.00	250.00
Janitor	150.00	150.00	150.00
Books, Magazines, etc.	5,000.00	5,477.48	5,200.00
Telephone	350.00	198.30	270.00
Maintenance	582.56	699.76	500.00
Development Fund	200.00	231.00	500.00
Miscellaneous	500.00	1,779.26	500.00
Total Expenditures	$16,069.06	$17,840.42	$16,440.50

The Andover Library maintains a savings account that is comprised of general donations, proceeds from the Fourth of July and memorial donations. This money is used to purchase additional books and library supplies as well as to meet any unanticipated need that may arise in the library. The balance in this account as of 12/31/2003 was $4,199.68. This fund is managed by the Library Trustees pursuant to New Hampshire State law.

WILLIAM ADAMS BACHELDER LIBRARY
Financial Statement and 2004 Budget

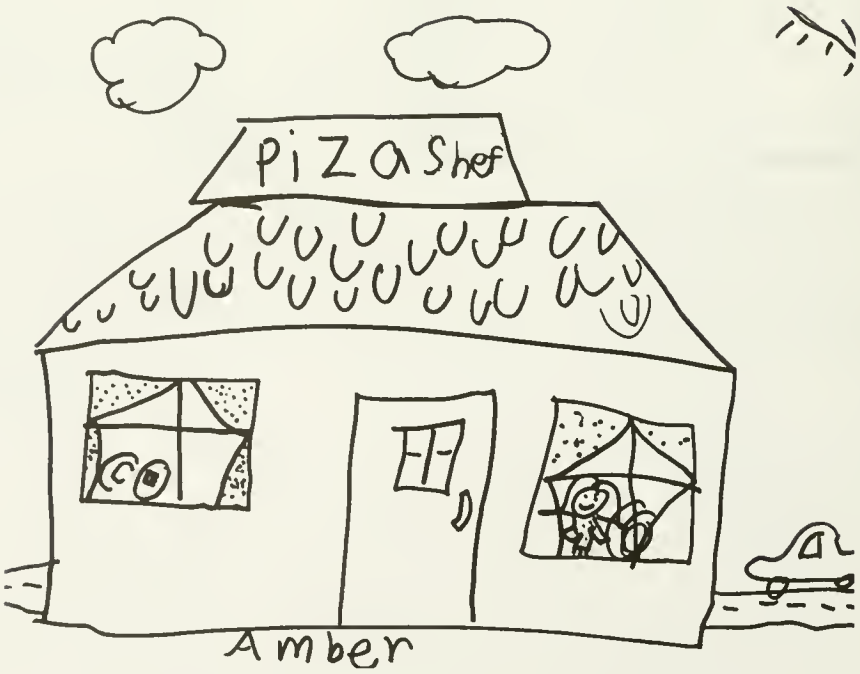
Income:	Estimated Revenues 2003	Actual Revenues 2003	Estimated Revenues 2004
Cash on Hand January 1, 2003	$ 0.35	$ 0.35	$ 169.38
Savings Account	1,900.00	0.00	487.18
Trust Funds/Interest	18,117.48	16,739.07	16,614.00
Donations	0.00	250.00	0.00
Miscellaneous	0.00	265.62	0.00
Total Income	$20,017.83	$17,255.04	$17,270.56

Expenditures:	Estimated Expenses 2003	Actual Expenses 2003	Estimated Expenses 2004
Salaries:			
Librarian	$8,179.50	$8,179.56	$8,179.56
Substitute	230.00	166.70	264.00
Social Security	627.00	625.80	627.00
Janitor	150.00	150.00	150.00
Bookkeeper	250.00	250.00	250.00
Books, Magazines, etc.	5,000.00	4,014.28	5,200.00
Telephone	350.00	276.13	270.00
Electricity	450.00	416.35	450.00
Fuel	1,000.00	1,195.15	1,200.00
Maintenance	150.00	160.46	150.00
Insurance	330.00	287.88	330.00
Miscellaneous	200.00	1,363.35	200.00
Total Expenditures	$16,916.50	$17,085.66	$17,270.56

2003 LIBRARY STATISTICS

	Andover Public Library	Bachelder Library
Circulation:		
Adult Non-Fiction	497	207
Adult Fiction	1,640	705
Juvenile Books	3,256	685
Magazines	287	93
Audios, Videos & Non-books	1,838	335
Total	7,518	2,025
Interlibrary Loaned	98	109
Interlibrary Borrowed	187	61
Total	7,803	2,195
New Acquisitions:		
Adult Books	258	143
Juvenile Books	176	156
Magazines	40	20
Audio & Videos	52	108
Total	526	427

The libraries are very appreciative of the many donations of books and videos.



Amber Keyser, Grade 1

PLANNING BOARD REPORT

The planning board conducted 23 public meetings during 2003 to facilitate the "routine" land use changes, to provide non-binding consultations, to update and clarify the subdivision regulations, and to prepare proposed changes to the zoning ordinance for the town's approval at the polls on town meeting day.

The subdivision regulations were reviewed with special attention to possible changes for clarity, compatibility with NH State statutes, deletion of unnecessary provisions and consistency with the Andover Master Plan. After several meetings and a public hearing, revised regulations were approved by the board.

A joint effort with members of the zoning board of adjustment and members of the conservation commission prompted a recommendation to amend the zoning ordinance to clarify several definitions and also to make provisions of the ordinance consistent with recently adopted state laws. These changes will make the ordinance easier to understand and apply for both the zoning board and the applicant. The full text of the amendment is located on page 63 in this town report. The planning board asks for your favorable vote on this warrant article.

Land use review and approval efforts lay in site plans, subdivisions, and lot line adjustments. These included site plans for:

- The Town of Andover for a new police station on School Street to replace the existing inadequate facility.
- Richard and Connie Powers to convert the upper level of the old office building on Johnson Lane into two apartments and use additional area in the building for storage.
- Neil Turton and John Kinney to add rental properties at 328 and 106 Main Street.
- Country Pine Furniture for the addition of U-Haul rental on Pancake Road.

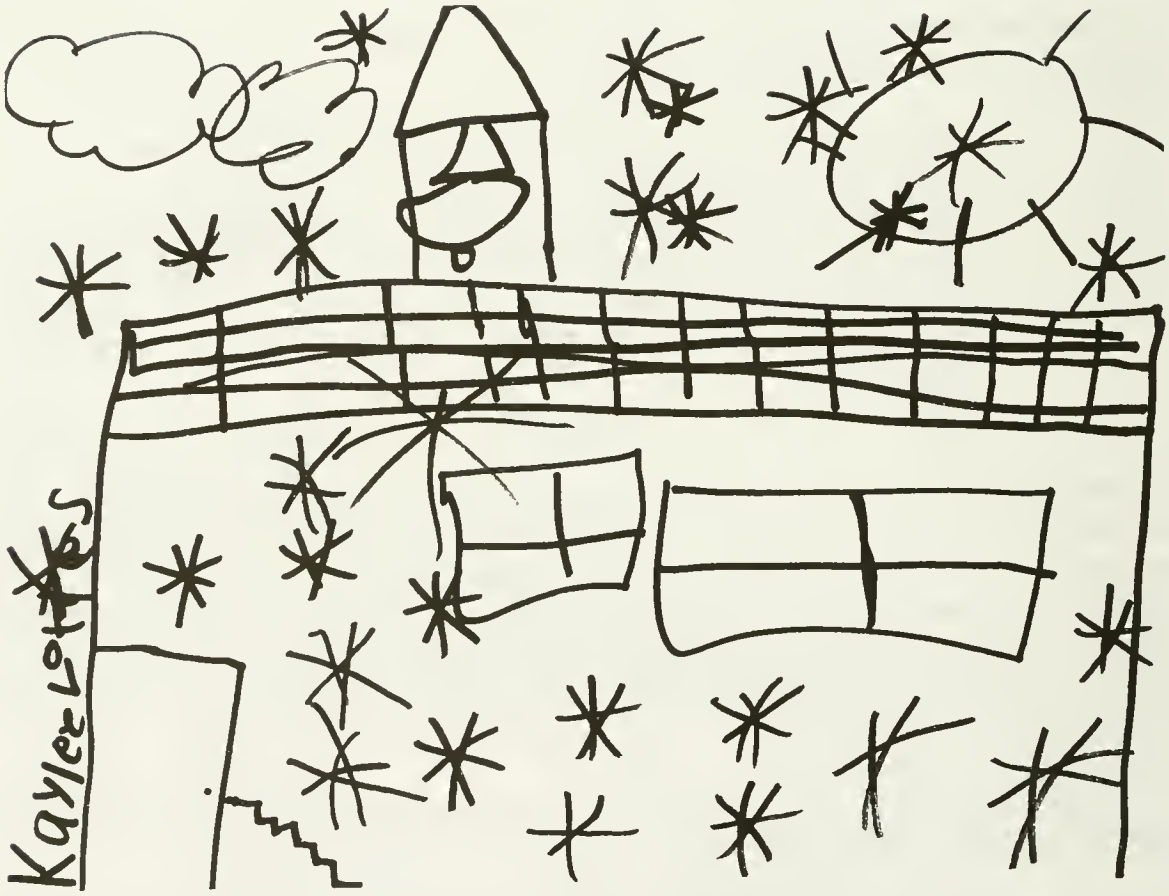
Minor subdivisions (one lot into two) were approved for Sheldon Family Trust on Elbow Pond Road, Jon Champagne on Bay Road, Katherine Barton and Joanne and Mohsen Elmasry on Plains and Currier Roads, Landmark Land Sales, LLC on Flaghole and Putney Roads, Diane and Rene Binette on Boston Hill Road, Dalbello Sports on Route 11, Madelyn and Frank Baker on Tucker Mountain and Pieters Roads, Andrea and Stanley Smith on Chase Hill Road and John and Elizabeth Santiago on Beech Hill Road.

Major subdivisions were approved for Cersosimo Industries, Inc. for six lots on Currier Road and Martin Smith for six lots on Route 4A.

Lot line adjustments were approved for Pine Summit Holdings, LLC and Bob and Becky Dobretz on Old College Road and Todd and Tara Jackson and Mark McGovern on Ives Road.

Membership to the Lakes Region Planning Commission and resulting access to its expertise was very helpful, particularly during the subdivision regulation and zoning ordinance revision process.

Respectfully submitted,
Planning Board



Kaylee Lottes, Grade1

POLICE CHIEF'S REPORT

The Andover Police Department responded to 1,210 calls for service during 2003. This is a significant drop from 1,823 logged in 2002. I believe that the diligent effort put forth by the members of the police department in their enforcement of the law contributed to the reduction in calls for service.

There was a noticeable reduction in motor vehicle summons and motor vehicle warnings issued. It appears that the drivers have gotten the message to drive responsibly on our roads. The department saw fewer calls for burglaries, criminal trespass, and family domestics. This is a positive sign for the community.

A partial summary of calls is as follows:

Accident	40	DUI	4
Assault	5	Sexual Assault	3
Arson	1	Parking Violation	15
Attempted Suicide	1	Motor Vehicle Summons	110
Burglary	5	Motor Vehicle Warning	407
Bad Check	11	Juvenile Runaway	7
Criminal Trespass	9	Gas Theft	4
Criminal Mischief	10	Suspicious Vehicle/Person	31
Domestic	13		

In 2003 the department devoted time to enforcement of underage drinking. Two portable breath analyzers were purchased. These can be used to test the alcohol content of a person suspected of being "under the influence". The cost of these analyzers was offset by a state grant.

The big news of the department is that the new police station is built and work is being done to finish the inside as of this writing. None of this could have been done without the volunteer help of individuals from the town. A very special thanks to Don Gross who got the ball rolling on the building of the station. Thank you Don and to the rest of the building committee members! Great job on the building – Teddy Barton! All volunteers will be acknowledged when the building is completed. The officers are very excited and anxious to move into the new station.

On a little lower note, I regrettably accepted the resignation of Officer Herb Blish. Herb has become an officer in the Town of Alexandria. Near the end of the year, the department welcomed aboard Officer Lorna Forest. She comes to the department well qualified and experienced. Please stop by to meet Officer Forest.

I would again like to thank my officers for their devotion and hard work to the Town of Andover. The community only gets better and better.

Respectfully submitted,
Chief Glenn E. Laramie

PROCTOR LIAISON COMMITTEE
Progress Report

INTRODUCTION:

The Proctor Liaison Committee meets on a regular basis with Proctor Academy representatives for the purpose of improving communications between the town and Proctor. Members of the committee, who were appointed by the board of selectman to represent the various interests of the town, include the following:

William Bardsley	Andover Budget Committee
Doug Boisvert	Andover School Board Representative
John Cotton	Andover Public Representative – Assistant Moderator
Dennis Fenton	Andover Town Selectman
Laurie Ferguson	Andover Public Representative – Secretary

Proctor Academy's delegation included:

Chris Norris	Proctor Campus Master Plan Coordinator
Dani Hinkley	Proctor Student Activities Coordinator - Moderator
Karl Methven	Proctor Dean of Faculty
Peter Southworth	Proctor Assistant Dean of Students
Steve Wilkins	Proctor Head of School
Chuck Will	Proctor Director of Communications

The Proctor Liaison Committee and the Proctor delegation met three times in 2003 to coincide with Proctor's Fall, Winter and Spring terms. The purpose of these meetings is to 1) review with Proctor all ongoing matters affecting both the town and Proctor Academy, 2) improve the general public relations and communications between the two entities, and 3) present Proctor with specific suggestions for financial contributions to town needs that are above and beyond the scope of taxes already paid by Proctor. With this in mind, the following areas of interest and concern were addressed by this committee:

PROCTOR ADMISSIONS/TUITION POLICY:

In the spring of 2003, Proctor instituted a new policy of replacing the traditional "Andover Grant" (a policy that provided Andover day students with an automatic reduced tuition rate) with a standard financial aid request procedure that, unfortunately, created confusion and misunderstanding with the town's residents. After further clarification of this policy with Andover committee members as well as its own admissions and financial aid committees and board of trustees, Proctor decided to return in 2004 to its traditional "Andover Grant" policy. This grant, which is offered by Proctor completely by its own choice, automatically provides a lower tuition rate for Andover day students if the child has graduated from Andover Middle School or the family has had its primary residence in Andover for at least three years (in cases where the student has been attending another school). Traditionally, the reduced tuition rate is approximately a 40% discount off the full day-student rate. If more financial help is needed, a family may still apply for additional need-based financial aid by following the school's Financial Aid Guidelines. Proctor re-emphasized the following statements:

1) Proctor has no quota for the number of Andover students it will accept each year as day-students.
2) The ability of a family to pay is not a factor in Proctor's admission decisions for Andover students.
3) Proctor favors admission of qualified students from Andover over similarly qualified day applicants from other towns.
4) Proctor seeks to meet the documented needs of Andover families who apply for financial aid.
5) No other private school is as generous to its town residents as Proctor in regards to admission and financial aid policies and reduced day-student tuition rates – all of which are offered to Andover residents completely by choice.

PROCTOR COMMUNITY PROJECTS:

While Proctor continues to contribute to the town on an on-going basis, both financial and in donations of time, equipment, and use of land, buildings, and athletic facilities, a major contribution this year was the construction of a sidewalk along the south side of Route 11/Route 4 between Jake's Convenience store and Pizza Chef. The project cost approximately $60,000 of which Pizza Chef, through its owner Frank Souliotis, contributed $5,000 and Proctor paid the remainder. This sidewalk has made it safer not only for Proctor students, but also for other children and town residents as they walk to and from the Elementary School, the Post Office, and the skateboard park. Proctor has agreed to help with snow removal from the sidewalk in the winter.

Proctor also continues to donate financially to the production costs of the AES *Eagle Times* newspaper and contributes a regular column about its special events and updates regarding town use of its skating rink, ski area facilities, and trail system. To find out more about Proctor's schedule of events that are open to the public, visit www.proctoracademy.org.

Proctor's volunteer Big Brother – Big Sister program has been temporarily put on hold due to scheduling conflicts and inconsistent attendance by Proctor students. Discussions are currently taking place about continuing the program as a "group" activity rather than assigning Proctor students to individual AEMS students. If there are community service projects and/or ideas that town residents would like to convey to Proctor, contact Dani Hinkley at dani_hinkley@proctornet.com.

A copy of a complete listing of Proctor's ongoing contributions to the town is on file at the town office.

FUTURE MEETINGS:

Monday, January 26, 2004	7:30 PM Proctor Dining Hall
Monday, May 10, 2004	7:30 PM Andover Town Hall
Monday, October 25, 2004	7:30 PM Proctor Dining Hall

RECREATION DEPARTMENT REPORT

The following list outlines the programs offered by the Andover Recreation Department.

The ski program includes conventional downhill skiing and snowboarding at Ragged Mountain Ski Area as well as cross-country skiing at Proctor's Blackwater Ski Area. The program runs for five weeks starting in January and is open to kindergarten through grade eight. Lessons are included to help not only the beginners learn the basics, but to help the advanced skiers master the expert trails in a safe and courteous manner. Skating was again offered this year at Blackwater Park. 2003 saw a record number of children participate.

The basketball program consists of four teams: two teams for girls grades three and four and grades five and six, and two teams for boys grades three and four and grades five and six. The school sponsors basketball for the higher grades. The basketball program runs from December through February with games on Saturdays.

The recreation department sponsors two girl's junior teams in the American Softball Association Lassie League that consists of teams from Hill, Franklin and Andover. These players must be eight years old by December 31st or in the second grade and not eleven by June 30th of the year of sign up. There is also a senior team whose members must turn 11 years old before June 30th or not be 15 years old before December 31st of the year of sign up.

The swimming program at Highland Lake was again very successful and was enjoyed by the youth of the community. The program ran four days per week for only two weeks and was offered to kids from preschool age on up. We hope to go back to the four-week schedule, however, we are in need of a qualified instructor. If you are interested in becoming certified, please stop by the town office or call Howard or Ellie George for more information.

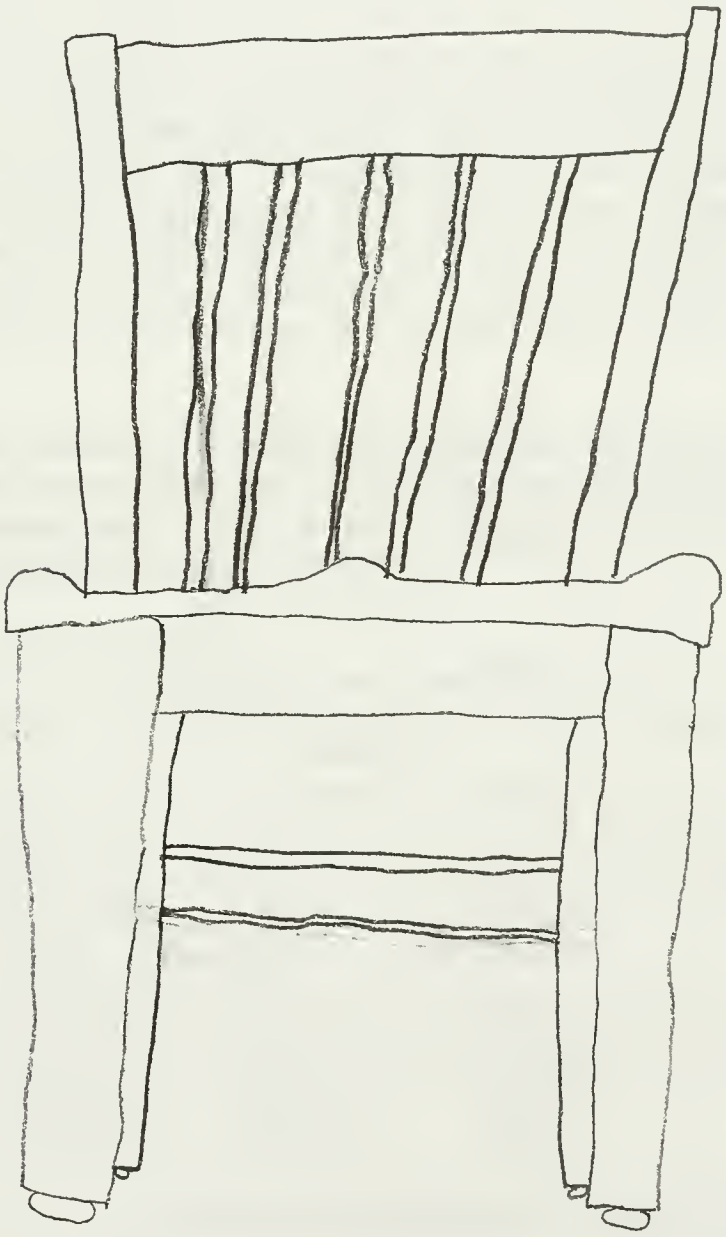
A soccer program is offered in the fall for girls and boys preschool to sixth grade. Seventh and eighth grade soccer is run by the school.

Work at the Blackwater Park field continued with volunteers from the Andover Little League installing wiring in conduit in preparation for the batting cage that will be set up on the east-side of the field. Some fence cap was also installed, with the rest scheduled to be put on in the spring.

Through the generosity of the community in terms of both money and labor, the infield at Corson Field (behind the school) was replaced and new dugouts were constructed. We plan to continue work at that field this year by adding roofs to the new dugouts and moving the scoreboard closer to the infield. Still on tap for the future is creating a second backstop at the southeast corner, which will allow Little League and softball teams more space to practice at the same time. We have petitioned the school district meeting for funds to install a new irrigation system this year that, coupled with proper fertilization, would help create a safer, much better playing surface for the children to use. We urge your support of that article at the school district meeting. This field has been neglected for a long time and we owe it to the children to make it a safe environment to play on.

If you would like to donate to any of the programs or facilities listed above, tax deductible donations are always gladly accepted and are used to supplement tax dollars in order to provide additional equipment and services. More information is available at the town office.

Respectfully submitted,
Howard George, Chairman



Tyler Fenton, Grade 8

RECYCLING COMMITTEE REPORT

The volume of trash thrown away each year from Andover households continues to grow. During 2003, the town trucked 2,747,360 pounds to the Penacook incinerator. That equates to 3,160 pounds (over one and one half tons) for each man, woman and child in Andover. Unfortunately, with only two exceptions, the recycling numbers have not kept pace. While the amount of glass and scrap metal did increase last year, most other items actually decreased. We have generated more trash and recycled less!

Aside from the additional transportation and tipping costs, more trash being thrown down the hopper has created a space problem with the trailer that the town owns to haul the trash. This past year we encountered several 'peak' days when, by the end of the day, the trailer was at 90 to 95% of its capacity. The selectmen have discussed how they plan to deal with the inevitable – which is a full trailer before closing time. One option that they rejected right off the bat is to close early. A second option is to replace the trailer with a bigger one, however, that would also require major modifications to the hydraulic ram and the hopper area. This option could also involve the use of a second trailer and swapping them part way through a busy day. A third option is to open the facility on a third day. The latter two options will result in considerable cost to every taxpayer in Andover. If the trend continues the way that it is going, this problem will be upon us for sure during the summer of 2005.

A fourth option, which we realize is optimistic, is to recycle more and throw away less! It seems like a pretty simple solution that can start with you! If you would like to help further recycling in Andover, the recycling committee needs you! Volunteers are desperately needed. If you are interested, please call or stop by the town office.

Recycled Materials 2003

Materials	# Tons	Income/ (Expense)	Savings	Net
Aluminum cans	2.30	$1,743.99	$ 197.80	$1,941.79
Cardboard	49.65	1,737.88	4,269.90	6,007.78
Magazines	11.55	0.00	993.30	993.30
Mixed paper	.67	0.00	487.62	487.62
Newspaper	19.67	547.17	1,691.62	2,238.79
Glass	64.32	(231.07)	5,531.52	5,300.45
Scrap Metal	238.27	(1,150.56)	20,238.16	19,087.60
Total	91.43	$2,247.41	$33,409.92	$36,057.33

A total of 123.72 tons of construction debris was disposed of with a net cost to the town of $1,531.52.

Respectfully submitted,
Recycling Committee

RESCUE SQUAD REPORT

This past winter, late one night, the Rescue Squad responded with the fire departments to a call in which the Carbon Monoxide detectors were going off and the family members had evacuated the house and were at a neighbors. (Thank goodness as the CO levels were dangerously high.) After evaluating the family members it was determined that no transport to the hospital nor further medical care was required. (Again, thank goodness that no one was ill.) A few days later the family gave me a gift of a book called, "Population 485" by Michael Perry, a true story about a small town rescue squad and fire department. What a wonderful gift and a nice way to say thank you. This kindness made me realize how valuable the Rescue Squad is to Andover as a community and to all of the individuals we serve and that the Rescue Squad really is appreciated.

This past summer, one early morning, the Rescue Squad responded to a neighbor that was seriously ill. In preparing the patient for transport to the hospital they were concerned about their dog and would someone take it to a kennel. We promised to take care of the dog. In fact, upon returning from the hospital, I picked up the dog and took it home for the day. That evening I brought the dog to the hospital to give to the patient's family and when the dog ran down the hall, into the room and jumped up on the patient's bed, the patient's smile was joyful and priceless.

Those are the types of experiences that members of Andover Rescue Squad share and treasure. We invite anyone with an interest in joining us to contact any member listed at the end of this report; and we will gladly guide you down the path to becoming an EMT and sharing the work, burdens and joy of providing quality Emergency Medical Services to our community.

This past year the Rescue Squad made two major purchases. We bought a Lifepak 12 defibrillator that has already been put into practice. It allows paramedics to externally pace heart rhythms, do cardioversions, and advanced life support skills.

We ordered the new ambulance with delivery due in the spring. With the pledges we've received, we are just shy of having all of our funding, and anticipate that with the continued support of the community and a good response to our annual fundraising letter, we will be over the top upon it's arrival.

The State of New Hampshire Department of Justice had a grant program for hazardous material suits and respirators available to the Rescue Squad and Police Department and the Rescue Squad applied on behalf of both entities and was awarded a grant for $5,941.21.

In 2003, two hundred ninety-seven individual and corporate donations were received in lieu of any other funding sources. By our charter, Andover Rescue Squad does not charge for patient care or transport. Please help us maintain this outstanding level of support again in 2004.

Memorial contributions were received in memory of Eula Kelley, Dolly Smith, John Ireland, Leo Scrivens, Virginia Hutchinson, Gretchen Goody, Dorothy Patten, John Whitcomb, Mary Keyser, Harold French, Ervin Patten, Louis Putney and Robert Miller. Thank you to those families that remember their loved ones and honor them by supporting Andover Rescue Squad.

Expenditures

Telephone	$ 653
Fuel	514
Office Supplies/Annual Letter	1,023
Ambulance Maintenance	459
Equipment Maintenance/Radio	1,114
Education/Training	778
Medical Supplies/Oxygen	2,588
Maintenance Contract	0
Miscellaneous	100
Subtotal	7,230
DOJ Grant	5,941
Defibrilator	12,500
Total	$25,671

Revenues

Donations and Memorials	$15,265
Ambulance Fund	13,900
DOJ Grant	5,941
Total	$35,106

$96,632.00 has been retained in investments toward the replacement cost of a new ambulance.

Emergency Response Activity

In 2003, Andover Rescue Squad responded to 163 calls, a 10% increase over 2002 and 38% increase over the historical average of the last decade. Of those 163 calls, 120 patients were transported to a local hospital, an increase of 37 over 2002. Only eight were for service calls, standbys at fire scenes or cancelled after being dispatched.

2003 Rescue Squad Roster

Shayne Badger, NREMT, Vice President
Ed Becker, NREMT, President
Amy Fecteau, NREMT-I
Steve Fecteau, NREMT-I
Les Fenton, NREMT-I
Phil Hackman, NREMT
JoAnn Hicks, NREMT, Secretary
Dave Hewitt, NREMT
Irene Jewett, Treasurer
Jason Jenkins, NREMT-I, Lieutenant
Scott Kidder, NREMT
Martha Lefebvre, NREMT
Rene Lefebvre, NREMT
Jeff Miller, NREMT
Brad Smith, NREMT-P, Captain
Greg Stetson
John Wagner, NREMT

Please remember to check you house identification number so that we will find you when you call. Best wishes for a safe 2004.

Respectfully submitted,
Andover Rescue Squad
Ed Becker, President

ROAD AGENT'S REPORT

The list of accomplishments in 2003, with respect to Andover's roads, is significant. Routine maintenance such as ditching, sweeping, patching holes, cutting brush, grading gravel roads, and roadside mowing were all high on the priority list. Approximately 1,000 feet of culvert pipe was replaced and several culverts that did not need to be replaced were cleaned with the help of a couple of firefighters and a truck from the East Andover Fire Department. More culverts will be replaced this year. A majority of the town's bridges were washed, again with the help of the fire department. I'm grateful to those that gave a hand. Portions of Channel Road, Switch Road and Cilleyville Road were sand sealed, which prolongs the life of the existing pavement. It's not perfect, but it buys time and costs a lot less than new pavement. Several more miles of sand sealing are scheduled for 2004, as is the initiation of a crack-sealing program.

Over the past two years just about every town road has been ditched. Ditching is important because when water is trapped in the roadbed, it creates mud. It doesn't take an engineering mind to recognize the difference in a gravel road between driving *on* a dry surface and driving *through* a muddy surface. The same thing happens with paved roads, but because it's under the pavement, we don't see it until its too late. Re-establishing and in some cases creating proper ditches alongside each road is vital to preserving the road as the ditch provides an area for the water that would be trapped to escape.

The project of rebuilding Plains Road is now complete. Hall Road has been ditched. Culverts and underdrain have been installed and the base coat of asphalt has been applied. The top coat, to finish that job, is scheduled for 2004. Also planned for this upcoming summer is the rehabilitation of the paved portion of Kearsarge Mountain Road and the rehabilitation of Currier Road from Switch Road to Plains Road.

I have learned a great deal over the past two years and have enjoyed the job. I look forward to serving you as road agent for the next two years.

Thank you to all of the people who have helped make the roads safe.

Respectfully submitted,
Jon Champagne

New sidewalk under construction. Chris Norris hard at work at his new "day" job.

ZONING BOARD OF ADJUSTMENT

This year voters will be asked to approve modifications to the Andover Zoning Ordinance. Some definitions were expanded and updated, and a few were added. One section was changed to reflect a recent decision of the New Hampshire Supreme Court that makes the ordinance less restrictive. The planning and zoning boards recommend these modifications and ask for your approval. During 2003 the board held 25 hearings, including two appeals. In two instances the board determined that no action was required, three applications were denied, and 20 were approved.

You are always welcome to attend any board meeting, and we are always looking for new talent.

Respectfully submitted,
Andover Zoning Board of Adjustment

Vincent Bolte, Grade 1

ZONING ORDINANCE AMENDMENT

The following presents the proposed zoning ordinance changes. The present text of each section is followed by the proposed language.

Present Text

ARTICLE III: Interpretation and Application

Application

[No present text: this section is new.]

Proposed Text

3. Any use proposed for a site within two zoning districts shall be governed by the stricter standards, within the discretion of the board of appeals, provided that when the use falls substantially within one of those districts, then the standards of that district shall be applied.

Present Text

ARTICLE IV: General Provisions

A. Definitions

Alteration – Any structural change or rearrangement of any part of a building, including the enlargement of a building, whether by extension of any side or increase in height. Alteration includes the movement of a building from one location to another, but does not include ordinary repairs.

Proposed Text

Alteration – Any structural change or rearrangement in the supporting members of an existing building, such as bearing walls, columns, beams, girders, or interior partitions, as well as any structural change in means of ingress or egress, or any enlargement or diminution of a building or structure, whether horizontally or vertically. Alteration includes the movement of a building from one location to another.

Present Text

Building – Any structure having a roof and intended for the shelter, housing or enclosure of persons, animals or property.

Proposed Text

Structure - Shall mean any combination of any materials, including buildings, whether portable, movable or fixed, having a roof and enclosed within exterior walls or otherwise, built for the shelter of persons or property and/or used for residential, commercial, industrial, institutional, religious, recreational, professional or other purposes. For the purposes of interpreting and applying height limitations in this Ordinance only, the term 'Building' shall also include without limitation communications technology antennae, flagpoles, church steeples, decorative additions to buildings, and signs of all kinds.

Proposed Text *[This section is new]*

Building Site – Shall mean each portion of a lot, tract or parcel of land upon which a single building is or is to be placed, sometimes called that building's "footprint".

Present Text

Family - One or more persons living as a single non-profit housekeeping unit.

Proposed Text

Family – One or more persons occupying a single dwelling unit, provided that unless all members are legally related, no such family shall contain over five (5) persons, but further provided that domestic servants employed on the premises may be housed on the premises without being counted as a family or families.

Present Text

Mobile Home – Any structure fitted with or capable of being fitted with wheels, rollers or skids and used for or constructed as a dwelling or sleeping place for one or more persons, with water and sanitary facilities.

Proposed Text

Manufactured Housing – Any structure, transportable in one or more sections, which, in the traveling mode, is 8 body feet or more in width and 40 body feet or more in length, or when erected on site, is 320 square feet or more, and which is built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to required utilities, which include plumbing, heating and electrical heating systems contained therein. Manufactured housing as defined in this section shall not include presite built housing as defined herein. The term manufactured home includes park trailers, travel trailers, and other similar vehicles. The use of any such housing for human habitation shall require a certificate of occupancy from the Building Inspector issued under the Building Code.

Presite Built Housing – As used in used in this subdivision, "presite built housing' means any structure designed primarily for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled in off-site manufacturing facilities in conformance with the United States Department of Housing and Urban Development minimum property standards and local building codes, for installation, or assembly and installation, on the building site. The use of any such housing for human habitation shall require a certificate of occupancy from the Building Inspector issued under the Building Code. For the purposes of this subdivision, presite built housing shall not include manufactured housing, as defined herein.

Present Text

Set Back – Each lot in all districts shall have a front yard not less than 30 feet in depth at any place, measured at right angles to the front lot line.

Proposed Text

F. Set Back – Set back is measured from the side or rear lot lines and on street sides from the street right of way. The following shall apply except where other sections of this Ordinance provide different measures.

Front Yard – In all districts, a minimum of thirty (30) feet will be maintained between any part of any structure and the applicable street(s) right of way line(s). Orientation of the structure on the lot does not determine front year location for the purpose of this ordinance.

Side and Rear Yards – A distance of a minimum of fifteen (15) feet will be maintained between any part of any structure and the lot line.

Present Text

I. Building Height – No new building except a silo, barn or church tower shall be constructed to a height of more than 2-1/2 stories or 35 feet above average ground level, nor shall any existing building except a silo, barn or church tower, be altered or modified so as to increase its height to more than 2-1/2 stories or 35 feet above average ground level.

Proposed Text

I. Structure Height – No new structure shall be constructed to a height of more than 2-1/2 stories or 35 feet above average ground level, nor shall any existing building be altered or modified so as to increase its height to more than 2-1/2 stories or 35 feet above average ground level. 'Height" shall mean the topmost part of any portion of the structure or building.

Present Text

Waterfront Property –
Each lot created shall have a minimum waterfront lot line of 200 feet.
2. All buildings and structures except a dock or structure to house boats and their accessory equipment shall be not less than 30 feet away from the waterfront lot line.

Proposed Text

J. Waterfront Property –
1 East lot created shall have a minimum waterfront lot line of 200 feet.
2. All buildings or structures erected in a waterfront lot shall meet the standards of N.H. RSA 483-B. et sequelae.

Present Text

ARTICLE V: Agricultural and Residential Districts (Zone AR)

Special Exceptions

a. Campgrounds, provided that they are located on a lot of at least 5 acres with 3500 square feet of land for each camping site, with yards along all boundary lines no less than 50 feet in depth, and provided that they conform to all applicable local and state regulations.

Proposed Text

2. *Special Exceptions*

a. Campgrounds, provided that they are located on a lot of at lease 5 acres with 3,500 square feet of land for each camping site, with setbacks along all lot boundary lines in conformity with local regulations, and provided that such campgrounds otherwise conform to all applicable local and state regulations.

Present Text

ARTICLE VII: Administration and Enforcement

Remodeling – No permit is required under this ordinance for remodeling or repairing if the purpose for which the building or structure is to be used is not changed, and if the building structure is not enlarged or the use extended.

Proposed Text

E. Remodeling – No Zoning Board of Adjustment permit is required under this ordinance for remodeling or repairing if the purpose for which the building or structure is to be used is not changed, and if the building structure is not enlarged or the use extended. Please see the Building Ordinance for any permit that may be required thereunder.

Present Text

G. Fee – Before a certificate of compliance or a permit may be issued the applicant shall pay a fee of five dollars ($5.00).

Proposed Text

G. Fee – Before a certificate of compliance or a permit may be issued the applicant shall pay a fee in the amount currently required by the Board of Adjustment regulations.

Present Text

ARTICLE VIII: Board of Adjustment

E. Variance – The Board of Adjustment in appropriate cases and subject to appropriate conditions and safeguards as determined by the Board of Adjustment may authorize the issue of a permit for a variance from the terms of this Ordinance, but only where the Board of Adjustment finds all the following conditions are met:

1. There are special circumstances or conditions applying to the lot or structure for which the variance is sought (such as, but not limited to, the exceptional narrowness, shallowness, or shape of the lot or structure in question, or unusual topographical conditions, which are peculiar to such lot or structure, and the application of the requirements of this Ordinance will deprive the owner of such lot or structure of a reasonable use of it, and will impose upon such owner a hardship not shared by the owners of other lots or structures in the same district.

The variance as authorized is the minimum variance that will grant reasonable relief to the owner and is necessary for a reasonable use of the lot or structure.

The granting of the variance will be in harmony with the general purposes and intent of this Ordinance, and with the convenience, welfare, and character of the district within which it is proposed, and will not be injurious or otherwise detrimental to the public welfare.
The use proposed is a permitted use or qualifies as a special exception.

Proposed Text

E. Variance – The Board of Adjustment in appropriate cases and subject to appropriate conditions and safeguards as determined by the Board of Adjustment may authorize the issue of a permit for a variance from the terms of this Ordinance, but only where the Board of Adjustment finds all the following conditions are met:

No decrease in value of surrounding properties would be suffered.
Granting the variance must not be contrary to the public interest.
Denial of the variance would result in unnecessary hardship to the owner seeking it.
The zoning restriction as applied to the applicant's property interferes with the applicant's reasonable use of the property, considering the unique setting of the property in the environment.
No fair and substantial relationship exists between the general purposes of the zoning ordinance and the specific restrictions on the property.
The variance would not injure the public or private rights of others.
By granting the variance, substantial justice would be done.
The use must not be contrary to the spirit and intent of the ordinance.

Present Text

F. Fees – application for a special exception or a variance shall be accompanied by payment of a fee of twenty dollars ($20.00). This shall be in addition to any fee required under Article VII.

Proposed Text

F. Fees – application for a special exception or a variance shall be accompanied by payment of a fee in the amount currently required by Board of Adjustment regulations. This shall be in addition to any fee required under Article VII.

Present Text

ARTICLE XIII: Penalty
Every person, firm, or corporation violating any of the provisions of this Ordinance, upon conviction thereof, shall be fined not more than twenty dollars ($20.00) for each day that such violation exists.

Proposed Text

ARTICLE XIII: Penalty
Every person, firm or corporation violating any of the provisions of this Ordinance, upon conviction thereof, shall be fined not more than the amount then permitted by applicable state statute, N.H. RSA 676:17, or its successor or amended form.

REPORTS OF:

ANDOVER VILLAGE DISTRICT

ANDOVER FIRE DISTRICT

EAST ANDOVER FIRE PRECINCT

Kellie St. Jacques, Grade 7

ANDOVER VILLAGE DISTRICT
2004 WARRANT
State of New Hampshire

To the inhabitants of the Andover Village District in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote in district affairs:

You are hereby notified to meet at the Andover Town Office in said district on Monday, the 1st day of March, 2004, at 7:00 p.m. to act on the following subjects:

ARTICLE 1: To hear the report of the last annual meeting.

ARTICLE 2: To hear the reports of the commissioners, treasurer and auditor.

ARTICLE 3: To elect the necessary officers for the ensuing year:

Commissioner for three years
Clerk/Treasurer for three years
Moderator for one year

ARTICLE 4: To see if the district will vote to accept and expend any federal and/or state grants received by the district.

ARTICLE 5: To see if the district will vote to accept water rents totaling an estimated $64,140.00 to be billed quarterly at a gallonage rate with a user fee.

ARTICLE 6: To see if the district will vote to accept the budget of $79,310.00 as recommended by the commissioners and presented by the budget committee and to raise and appropriate such sums as may be necessary for the budget.

ARTICLE 7: To see if the district will vote to sell, for the amount of one dollar, the land and building located at 15 Poplar Street, identified on the Andover Tax Map 19 as Lot 783-265, to the Andover Lions Club. This conveyance, if approved, would be conditioned upon the Lions Club providing space to store the Andover Fire District's antique fire truck.

ARTICLE 8: To transact any further business that may legally come before this meeting.

Given under our hands and seal, this 21st day of January 2004.
COMMISSIONERS OF THE ANDOVER VILLAGE DISTRICT:
Kurt Meier Joseph Vercellotti Reginald Roy

ANDOVER VILLAGE DISTRICT
2004 Proposed Budget

	Appropriations 2003	Actual Expenditures 2003	Proposed* Budget 2004
Commissioners' Salaries	$ 1,500	$ 1,500	$ 1,500
Clerk/Treasurer Salary	1,800	1,800	1,800
Office	500	676	750
Telephone	1,200	1,264	1,200
Fuel	2,200	1,786	2,500
Electricity	3,800	3,759	3,800
Chemical Treatment	1,500	2,322	2,200
Chlorine Plant Operator	7,000	5,719	7,000
Water Testing	1,000	764	2,000
Maintenance & Repair	20,000	14,026	18,000
Meter Reading	320	320	320
Insurance	1,000	725	1,000
Capital Reserve Deposit	3,000	3,000	3,000
Dam Maintenance	300	300	300
Bond Payment	34,090	34,090	33,040
Education	100	134	500
Total	$79,310	$72,185	$78,910

Source of Revenues

	Estimated Revenues 2003	Actual Revenues 2003	Proposed Revenues 2004
Water Rents	$64,140	$60,693	$64,000
Interest	100	21	50
State Grant Program	10,070	10,069	9,755
Other Income	0	6,647	0
Cash Account Withdrawal	5,000	0	5,105
Total	$79,310	$77,430	$78,910

Capital Reserve Account: Balance 1/1/03 - $46,135, Balance 12/31/03 - $49,508.

* This proposed 2004 budget was submitted by the commissioners and has been recommended by the budget committee.

ANDOVER VILLAGE DISTRICT
ANNUAL MEETING MINUTES
MARCH 3, 2003

Commissioner Meier appointed William Zimmerman acting moderator and the meeting was called to order on March 3, 2003 at 7:00 p.m. The following is a summary of the annual meeting minutes:

ARTICLE 1: To hear the report of the last annual meeting. The minutes of the March 4, 2002 meeting were read and accepted.

ARTICLE 2: To hear the reports of the commissioners, treasurer and auditor. The commissioners gave a brief summary of the work accomplished in 2002 including: various repairs to the filtration plant equipment, residual chlorine testing, and update on the cistern at Proctor Academy, and a terrorist emergency action plan that is now required. The commissioners' report was accepted. The treasurer's report was read and accepted. The auditor's report was read and accepted. The auditor used to review the financial records of the district for 2002 was John Whitcomb of Potter Place.

ARTICLE 3: To elect the necessary officers for the ensuing year:

Commissioner for three years:	Kurt Meier
Moderator for one year:	William Zimmerman

ARTICLE 4: To see if the district will vote to accept and expend any federal and/or state grants received by the district. Accepted.

ARTICLE 5: To see if the district will vote to accept water rents totaling an estimated $64,140.00 to be billed quarterly at a gallonage rate with a user fee. Accepted.

ARTICLE 6: To see if the district will vote to accept the budget of $79,310.00 as recommended by the commissioners and presented by the budget committee and to raise and appropriate such sums as may be necessary for the budget. Accepted.

ARTICLE 7: To transact any further business that may legally come before this meeting. The commissioners presented the possibility of donating the old firehouse to either the Andover Lions Club or the Andover Fire Department and request that its function remain as it currently is. Commissioner Meier indicated that he would approach both the Lions Club and the Fire Department with this proposal.

There being no further discussion, moderator Zimmerman adjourned the meeting at 7:15 p.m.

Respectfully submitted,
Lisa Meier, Clerk

ANDOVER FIRE DISTRICT NO. 1
2004 WARRANT
State of New Hampshire

To the inhabitants of the Andover Fire District No. 1, in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote on district affairs:

You are hereby notified to meet at the Andover Fire Station in said district on Wednesday, the 17th day of March 2004, at 7:30 PM to act on the following subjects:

ARTICLE 1: To hear the report of the last meeting.

ARTICLE 2: To hear the report of the treasurer, auditor, commissioners and fire chief.

ARTICLE 3: To elect the necessary officers for the ensuing term:

Commissioner for three years, Clerk/Treasurer for one year, Moderator for one year

ARTICLE 4: To see if the district will vote to authorize the commissioners to borrow money in the anticipation of taxes.

ARTICLE 5: To see if the district will vote to accept and expend any grants or gifts to the district, whether federal, state or from private individuals.

ARTICLE 6: To see if the district will vote to authorize the use of the December 2003 fund balance of $3,752 as revenue for the 2004 budget. That fund balance is composed of $3,584 which is the balance of the unexpended 2003 appropriation and $168 which is the 2003 surplus from district taxes collected by the Town of Andover.

ARTICLE 7: To see if the district will vote to raise and appropriate the sum of $2,000 to be added to the new fire truck capital reserve fund previously established. The commissioners and budget committee recommend this appropriation.

ARTICLE 8: To see if the district will vote to raise and appropriate the sum of $10,000 to be added to the building capital reserve fund previously established. The commissioners and the budget committee recommend this appropriation.

ARTICLE 9: To see if the district will vote to accept the total budget (inclusive of articles 7 and 8) of $64,200 as recommended by the commissioners and the budget committee and to raise and appropriate such sums.

ARTICLE 10: To transact any other business that may legally come before this meeting.

Given under our hands and seal, the 2nd day of February 2004.
COMMISSIONERS OF THE ANDOVER FIRE DISTRICT NO. 1:
Les Fenton Jack Williams Ron Woods

ANDOVER FIRE DISTRICT NO. 1
CHIEF'S REPORT

The level of activity for emergency calls was below average this year. The department responded to more requests for medical assistance than usual but fewer for fires. Some of the decrease appears due to fewer chimney fires. Maybe this is related to the price of heating oil when compared to wood, or perhaps people are just keeping their chimneys cleaner.

The department's new truck has proven to be a valuable asset to the Town of Andover in its first full year of service and also to area towns when responding to requests for mutual aid.

We have been working with the police department as they build the new police station on the back of the fire district's lot. It looks good and fits very nicely without conflicting with the fire department's needs. On the front side of the lot, we saw a sidewalk installed and some of the parking lot was improved as part of that project. Kudos to all who contributed to make this improvement to public safety possible.

There are currently two new members taking the Level 1 certification class in Concord at the fire academy. We are always looking for new, energetic people to keep the spirit of the department alive and carry on the community's dedication to volunteerism.

On a sadder note, we regret the retirement of Richard Brewster after many years of service to the department. Thanks Richard (he made some comment about being too old and lame)...you will be deeply missed by all the members.

I will be resigning as Chief this year and retiring after 23 years of service, but will remain available to help when I can. Thank you all for being safe and best of luck in 2004. Remember to clearly display your house number large enough so that it is visible from the street so that responding emergency service personnel can find you.

Respectfully Submitted,
Chris Barrett, Chief

The roster of members for 2003 are:

Chris Barrett
Dennis Bartlett
Richard Brewster
Jim Dominic
Cathy Ellis
Chuck Ellis
Darren Gove
Jessica Grace
Glenn Haley
Jill Jones
John Landry
Fred Lance
John McDonald
Greg Stetson
Blair Weathers
Justin Wells
Jack Williams

ANDOVER FIRE DISTRICT NO. 1
2004 Proposed Budget

	Appropriations 2003	Actual Expenditures 2003	Proposed* Budget 2004
Fuel	$1,400	$2,592	$2,400
Electricity	800	692	700
Telephone	1,050	791	900
Water	175	172	175
Dues	250	110	250
Maintenance & Repair	3,500	4,472	3,500
Miscellaneous	650	374	652
Insurance	4,600	5,135	4,600
Training	1,500	0	1,500
New Equipment	7,291	6,069	3,400
Clerk Salary	400	400	400
LRMA Association	5,560	6,122	6,000
Chief's Salary	500	500	500
New Truck Capital Reserve	2,000	2,000	2,000
Building & Site Capital Reserve	10,000	10,000	10,000
Building & Site Repairs & Reno's	2,000	0	2,000
S.C.B.A. Equipment	4,000	4,962	2,000
Motor Fuel	1,000	701	1,000
Turnout Gear	2,000	0	2,000
LRMA Debt Service	2,761	2,761	2,761
Bond Payment for Truck	17,462	17,462	17,462
Total	$68,899	$65,315	$64,200
Amount to be raised by taxes	$52,569	$52,569	$60,448
Additional funds available	16,330	16,330	3,752
Total	$68,899	$68,899	$64,200

Note: The additional funds available for 2004 includes $168.00 of extra 2003 property taxes.

* This proposed 2004 budget was submitted by the commissioners and has been recommended by the budget committee.

ANDOVER FIRE DISTRICT NO. 1
ANNUAL MEETING MINUTES

The annual meeting of the Andover Fire District No. 1 was held on March 19th, 2003. Moderator Mark Stetson called the meeting to order at 7:45 PM. There were six voters present.

ARTICLE 1: A motion was made by Chris Barrett and seconded by Jack Williams that the minutes of the 2002 annual district meeting be accepted as published in the town report. The motion was approved, all in favor.

ARTICLE 2: The auditor's report was read by Fred Lance. A motion was made by Chris Barrett and seconded by Jack Williams to accept the chief's report as published in the town report and the auditor's report as read. Les Fenton gave a verbal commissioner's report. He stated that the commissioners fully support the fire department in their building project. The motion was approved, all in favor.

ARTICLE 3: The following officers were elected:

Commissioner for three years	Jack Williams
Clerk/Treasurer for one year	Fred Lance
Moderator for one year	Mark Stetson

ARTICLE 4: A motion was made by Jack Williams and seconded by Chris Barrett to authorize the commissioners to borrow money in anticipation of taxes. It was so voted and accepted.

ARTICLE 5: A motion was made by Chris Barrett and seconded by Jack Williams to accept and expend any grants or gifts to the district, whether federal, state or from any private individuals. It was so voted and accepted.

ARTICLE 6: To see if the district will vote to authorize the use of the December 2002 fund balance of $16,330 as revenue for the 2003 budget. That fund balance is composed of $11,675 which is the balance of the unexpended 2002 appropriation, $3,891 of additional funds unexpended from the purchase of the new truck, $79 which is the 2002 surplus from district taxes collected by the Town of Andover, $8 which is the 2002 checking account interest and $677 of additional surplus from 2001. This article was moved by Ron Woods and seconded by Chris Barrett. It was then voted, all in favor.

ARTICLE 7: To see if the district will vote to establish a capital reserve fund under the provisions of RSA 35:1 for the purpose of purchasing a new fire truck, to raise and appropriate the sum of $2,000 to be placed in this fund and to designate the commissioners as agent to expend. The commissioners and budget committee recommend this appropriation. This article was moved by Les Fenton and seconded and by Chris Barrett. It was so voted and accepted.

ARTICLE 8: To see if the district will vote to raise and appropriate the sum of $10,000 to be added to the building capital reserve fund previously established. The commissioners and budget committee recommend this appropriation. This article was moved by Chris Barrett and seconded by Jack Williams. It was so voted and accepted.

ARTICLE 9: To see if the district will vote to accept the total budget of $68,899 as recommended by the commissioners and the budget committee and to raise and appropriate such sums. The commissioners and the budget committee recommend this appropriation. The article was moved by Jack Williams and seconded by Chris Barrett. It was so voted, all in favor.

ARTICLE 10: To transact any other business that may legally come before this meeting. Les Fenton made a motion that the district authorize the fire department to sell one truck this year. The motion was seconded by Chris Barrett. Chris Barrett stated that 31 engine 1 would be sold, as it no longer meets ISO standards due to age. Some discussion followed. The motion was then voted on and accepted. Les Fenton made a motion that the district go on record as favoring police department presence on it's property and that the district authorize the police department to erect a building on this property in a location agreeable to both. Discussion followed on the placement of the building and access to services. The motion was seconded by Chris Barrett and all voted in favor. As there was no other business to come before the meeting, Les Fenton moved to adjourn. Chris Barrett seconded. All voted in favor. The meeting was adjourned at 8:15 PM.

Respectfully submitted,
Fred Lance, Clerk/Treasurer

Nicholas Terwilliger, Grade 1

EAST ANDOVER FIRE DEPARTMENT
CHIEF'S REPORT

Thanks to a strong plan for the future needs of the East Andover Fire Department along with the department's skill in understanding and writing grants we were awarded a Fire Act Grant again this year. The money was used to purchase turn-out gear for the firefighters that meets the latest federal safety standards, and an air-pack filling station that is explosion proof.

In a joint project with the Andover Fire Department, the Rescue Squad, and the Andover Police Department, we used Homeland Security grant funds to purchase a "Gator". The Gator is a six-wheeled vehicle that will be used in the woods to transport firefighters or injured people. We are working on a skid unit for the Gator that will transport forestry tools into the woods for woodland fires.

In 2004 we are planning to spruce up and paint the inside of the fire station, to purchase and install an emergency generator and power transfer switch, and possibly to build a "Cricket" over the main entrance door with additional lighting over the walkway to the parking lot.

The 1974 GMC tanker was sold by bid for $1,255.00, and we intend to apply those funds to the aforementioned work on the station.

This year, though busy, has been fun and exciting. Our 4th of July sno-cones, the canoe raffle, the chicken bar-b-que and the Christmas tree sale have all been successful and we thank all of you, our friends and neighbors for your support. We have new equipment to work with and a healthy, motivated crew. We again thank you for your support of our fundraising projects and your fire department.

Have a safe year,
Chief Rene Lefebvre

Members of the East Andover Fire Department

Frank Baker	Paul "Dedo" Barton	Stephen Barton
Ed Becker	Sid Bowdidge	Don Corliss
Andy Guptill	Tim Frost	JoAnn Hicks
Jason Jenkins	Jacob Johnson	Roger Kidder
Scott Kidder	Martha Lefebvre	Rene Lefebvre
Jeff Miller	Jeff Newcomb	Mark Perry
Joe Russell	Greg Stetson	Jeff Sweeney
Jerry Thompson	Jim Thompson	John Thompson
Mark Thompson	William Walker (retired)	

EAST ANDOVER FIRE PRECINCT
2004 WARRANT
State of New Hampshire

To the inhabitants of the East Andover Fire Precinct in the Town of Andover, County of Merrimack and the State of New Hampshire, qualified to vote in precinct affairs:

You are hereby notified to meet at the East Andover Fire Station in said precinct on Tuesday, the 16th day of March 2004, at 7:30 p.m. to act on the following subjects:

ARTICLE 1: To choose the necessary officers for the ensuing term:

Moderator for one year
Clerk for one year
Treasurer for one year
Auditor for one year
Commissioner for three years

ARTICLE 2: To hear the reports of the treasurer, auditor, commissioners and the fire chief.

ARTICLE 3: To see if the precinct will vote to apply the entire 2003 fund balance (surplus) of $63,749 as revenue for the 2004 budget. That fund balance is composed of $148 which is the 2003 surplus from precinct taxes collected by the Town of Andover, $10 which is the 2003 checking account interest, $1,000 which is the insurance reserve,, $1,255 which is the proceeds from the sale of the 1974 GMC tanker, $6,133 unexpended from the 2003 appropriation and $55,203 from the FEMA grant.

ARTICLE 4: To see if the precinct will vote to raise and appropriate the sum of $25,600 to be added to the capital reserve fund previously established for fire suppression equipment.

ARTICLE 5: To see if the precinct will vote to raise and appropriate the total budget (inclusive of warrant articles) of $111,391 as recommended by the commissioners and by the budget committee.

ARTICLE 6: To transact any other business that may legally come before the meeting.

Given under our hands and seal, the 1st day of February 2004.

COMMISSIONERS OF THE EAST ANDOVER FIRE PRECINCT:
Timothy H. Frost
Roger W. Kidder
Mark E. Thompson

EAST ANDOVER FIRE PRECINCT
2004 Proposed Budget

	Appropriations 2003	Actual Expenditures 2003	Proposed* Budget 2004
Heating Fuel	$1,200	$ 1,001	$1,200
Electricity	1,000	601	800
Telephone	300	0	300
Fuel, Truck Maintenance	3,000	3,851	3,400
Equipment	4,800	721	65,336
Insurance	4,600	3,335	4,700
Administration/Training	1,200	115	1,200
Building Maintenance	600	221	2,255
LRMA Association	6,400	6,122	6,600
Truck Capital Reserve	25,600	25,600	25,600
Total	$48,700	$41,567	$111,391
Sources of Revenue			
Amount to be raised by taxes	$48,074	$48,222	$47,642
FEMA Grant	0	55,203	0
Additional funds available	626	626	63,749
Total	$48,700	$104,051	$111,391

* This proposed 2004 budget was submitted by the commissioners and has been recommended by the budget committee.

Note: Revenue from a Federal Emergency Management Agency grant totaling $55,203 for the purchase of new turnout equipment was received in 2003 and will be spent in 2004. Terms of that grant require the Precinct to purchase $6,133 of additional turnout equipment. This amount, plus the grant money, the $1,000 insurance reserve, $148 of extra 2003 Precinct taxes, the $1,255 from the sale of the 1974 GMC tanker and $10 of bank interest comprise the additional funds available for 2004.

EAST ANDOVER FIRE PRECINCT
ANNUAL MEETING MINUTES
March 18, 2003

The 70th annual meeting of the East Andover Fire Precinct was called to order by the moderator JoAnn Hicks at 7:30 PM on March 18, 2003 at the East Andover Fire Station. A motion was made by Ed Becker, seconded by Rene Lefebvre to elect Anna Thompson as Clerk Pro Tem for this meeting. No discussion. Motion was adopted.

The warrant was then read and the following action taken.

ARTICLE 1: Rene Lefebvre nominated and John Thompson seconded the following slate of officers:

Moderator for one year	JoAnn Hicks
Clerk for one year	Anna Thompson
Treasurer for one year	John Cotton
Auditor for one year	Mark Stetson
Commissioner for three years	Roger Kidder

There were no other nominations. The above slate of officers was elected unanimously.

ARTICLE 2: To hear the reports of the treasurer, auditor, commissioners and the fire chief.

Report of the fire chief: We were successful in applying for and receiving a grant for $52,800.00 under the Fire Act Grant Program from FEMA. We purchased new breathing apparatus and air supply bottles. The seller of the breathing apparatus donated a used air compressor to fill the breathing apparatus. We will be applying this year for a grant for personal protective clothing and a fill station.

Report of the treasurer: The books were audited in February and were found to be in good stead. The precinct carefully spent all of the money that was appropriated last year.

ARTICLE 3: To see if the precinct will vote to apply the entire 2002 fund balance (surplus) of $626 as revenue for the 2003 budget. That fund balance is composed of $613 which is the 2002 surplus from precinct taxes collected by the Town of Andover and $13 which is the 2002 checking account interest. A motion was made by Howard Wilson and seconded by Rene Lefebvre to adopt article 3. There was no discussion and article was adopted.

ARTICLE 4: To see if the precinct will vote to change the purpose of the capital reserve fund previously established for a new fire truck to a capital reserve fund for fire suppression equipment, naming the commissioners as agents to expend. (Two-thirds majority vote required.) A motion was made by Howard Wilson and seconded by Jeff Miller to adopt article 4. It was clarified during the discussion that this

newly named capital reserve fund includes as it's purpose both fire fighting apparatus and fire fighting equipment such as turnout gear, hoses, and other equipment. The article was adopted unanimously by a show of hands.

ARTICLE 5: To see if the precinct will vote to raise and appropriate the sum of $25,600 to be added to the capital reserve fund previously established for fire suppression equipment. A motion was made by Rene Lefebvre and seconded by Jeff Miller to adopt article 5. There was no discussion and article 5 was adopted.

ARTICLE 6: To see if the precinct will vote to accept the total budget of $48,700 as recommended by the commissioners and by the budget committee. A motion was made by Howard Wilson and seconded by John Thompson to adopt article 6. There was no discussion and article 6 was adopted.

ARTICLE 7: To see if the precinct will vote to authorize the commissioners to sell the 1976 GMC fire truck, known as 32M2, by whatever means they determine to be in the best interest of the precinct. A motion was made by Howard Wilson and seconded by Jeff Miller to adopt article 7. Chief Lefebvre showed the truck that was specified for sale in the article and stated that it has not been used for several years. We are negotiating with Franklin for the purchase of a much newer diesel powered apparatus. Article 7 was adopted.

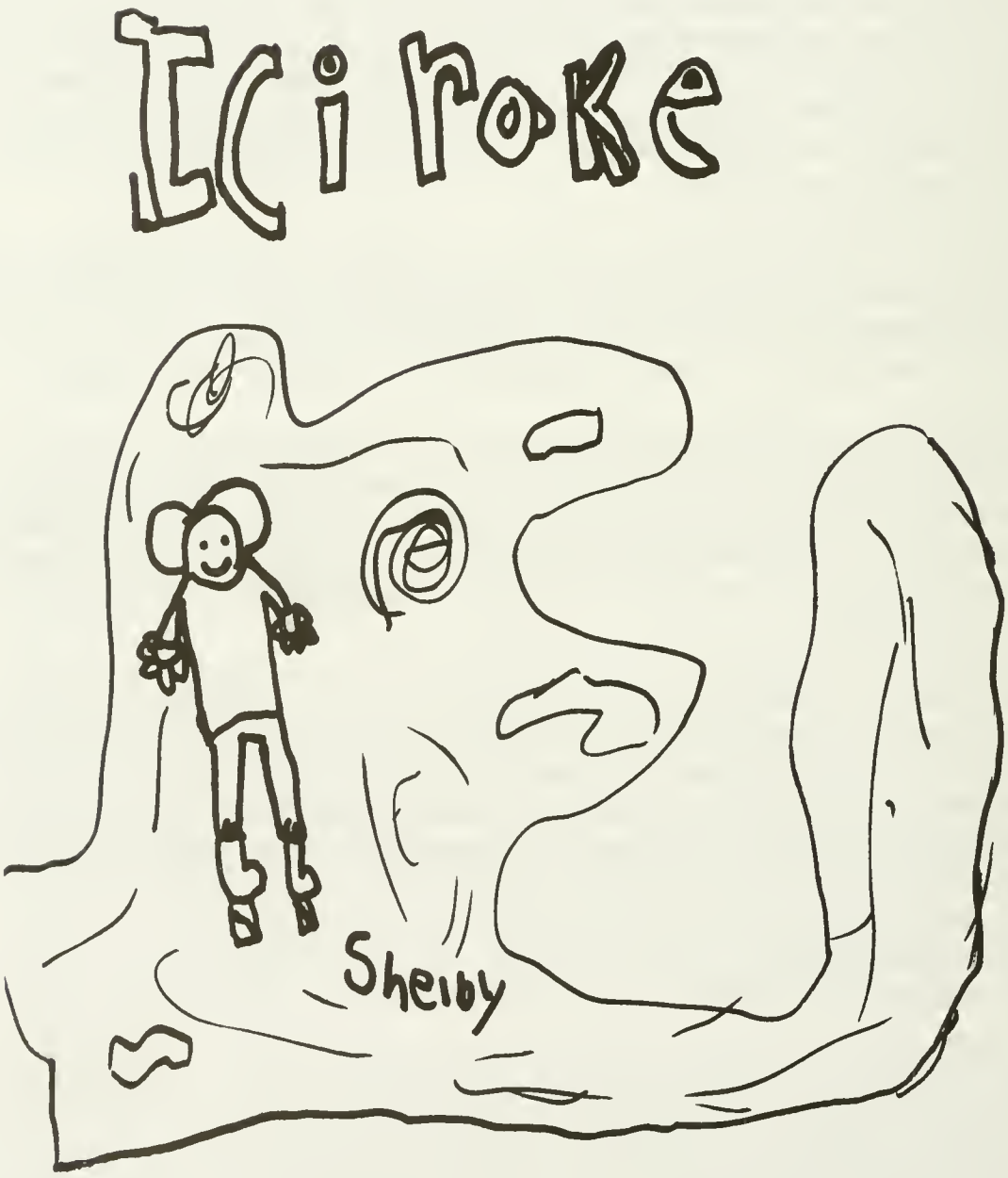
ARTICLE 8: To see if the precinct will vote to authorize the commissioners to sell the old Survivair breathing apparatus by whatever means they determine to be in the best interest of the precinct. A motion was made by Howard Wilson and seconded by Jeff Miller to adopt article 8. There was no discussion. Article 8 was adopted.

ARTICLE 9: To see if the precinct will vote to authorize the commissioners to sell the low band radio equipment by whatever means they determine to be in the best interest of the precinct. A motion was made by Howard Wilson and seconded by John Thompson to adopt article 9. Chief Lefebvre explained that this is surplus radio equipment from when LRMFAA changed frequencies a few years back. Article 9 was adopted.

ARTICLE 10: To transact any other business that may legally come before the meeting. Treasurer Cotton asked for an explanation of how the funds are transferred from the town – to the trustees of trust funds – to the treasurer so that he can pay for the truck that is anticipated being purchased from Franklin? A brief explanation was given by Ed Becker and the treasurer was referred to the town administrator. With no other business, the meeting was adjourned at 7:50 PM.

Respectfully submitted,
Anna Thompson, Clerk pro tem.

ANDOVER SCHOOL DISTRICT REPORT



Shelby Perreault, Grade 1

ANDOVER SCHOOL DISTRICT DIRECTORY

School Board

Douglas Boisvert, Chairperson	Term Expires 2004
Robin Boynton	Term Expires 2006
Ed Dansereau	Term Expires 2006
David Hewitt	Term Expires 2004
Vicki Mishcon	Term Expires 2005

School District Officers

Ann W. Clark, Treasurer

William Bardsley, Moderator

Central Office Personnel

Michael J. Martin	Superintendent of Schools
Curtis J. Sokness	Assistant Superintendent of Schools
Robin Heins	Business Administrator
Kathleen Boucher	Human Resources Manager
Dolores Moore	Secretary
Louise Dupre	Bookkeeper (ASD/SAU)
Karen MacGregor	Bookkeeper (MVSD)
Christine Murray	Accounts Payable

School Staff

Jane Slayton, Principal, Tel: 735-5494

Kristin Flaherty, Asst. Principal/Coord. of Special Education

Adams, Diane	Kindergarten Assistant
Anderson, William	Custodian
Bent, Jennifer	Grade 1 Teacher
Braley, Christine	Special Education Assistant
Cardillo, Megan	Art Teacher
Coll, Christie	Title I Reading Tutor
Connor, Christine	Computer Teacher
Cote, Cheryl	Occupational Therapist
Donaldson, Lee	Library Aide
Dowes, Robin	Cafeteria Director
Fadden, Cathy	Cafeteria Assistant/Special Education Teacher
Fitzpatrick, Gail	Grade 4 Teacher
Gagne, Holly	Reading Recovery/Special Ed Teacher
Gray, Shannon	Grade 5 Teacher
Hildebrand, Gretchen	Grade 2 Teacher
Hill, Heather	School Nurse
Hubbard, Jay	Grade 3 Teacher
Hubert, Paul	Grade K-3 Music Teacher
Jensen, Michael	Grade 2 Teacher
Jurta, Brenda	Title I Reading Tutor
Kellogg, Kerry	Grade 3 Teacher

Lance, Brenda	Reading Recovery Tutor
LaRoche, Kristy	Grade 6 Teacher
Lemeris, Shari	Middle School Language Arts Teacher
McDonald, Brenda	Cafeteria Assistant
Morley, Nancy	Special Education Assistant
Owen, Jane	Speech Assistant
Pappaceno, Christy	Occupational Therapist
Parenteau, Gail	School Secretary
Pellegrino, Audrey	Kindergarten Teacher
Peters, Stephanie	Grade 5 Teacher
Rego, Robin	Special Education Assistant
Roy, Marjorie	Permanent Substitute
Schultz, Susan	Guidance Counselor
Shaw, Shelli	Teacher Assistant
Silverstein, Michael	Physical Education Teacher
Siranian, Melinda	Middle School Science Teacher
Spillane, Jean	Speech Pathologist
Stebbins, Stephen	Middle School Math Teacher
Thompson, Anna	One-to-One Aide
Tiede, Lynn	Special Education Teacher
Tucker, Jim	Middle School Social Studies Teacher
Viandier, Stacey	Middle School French Teacher
Wiley, Michael	Grade 1 Teacher
Woodland, Courtenay	Grade 4 Teacher
Wright, Dennis	Head Custodian

CLASS TOTALS AS OF JANUARY 2004

Kindergarten	25
Grade 1	39
Grade 2	28
Grade 3	25
Grade 4	35
Grade 5	28
Grade 6	37
Grade 7	23
Grade 8	21
	261

ROLL OF PERFECT ATTENDANCE

Pupils not absent, tardy or dismissed for the school year ended June 30, 2003

Grade 1: Damick Kinson
Grade 5: Amy Lamos
Grade 7: Andrew Donaldson
Grade 8: Matt Coll

HONOR ROLL STUDENTS

** High honors all four terms
* Honors or high honors all four terms

Grade 5:
Ryan Davis
Tenzin Eudon
Hannah Frantz*
Amanda Gilchrist*
James Hanlon
Greg Hewitt
Gary Mason
Chris Overholts*
Elizabeth Rego*
Adam Smith
Elizabeth Stearns
Jessica West*
Corey Wiley

Grade 6:
John Bridgmon*
Megan Coll
Krystin Corliss
Ashlee Dimond*
Abigail Lance*
Lucas McGovern
Rebecca McGovern*
Taylor Miller
Caroline Pond*
David Sell*
Blair Southworth
Allegra Zimmerman*

Grade 7:
Ian Coll
Patricia Dansereau*
Andrew Donaldson*
Samantha Ellis*
Tyler Fenton*
Justine Hewitt

Grade 8:
Kaitlin Anderson*
Buckman Brownell*
Corrine Cline*
Matthew Coll*
Ashley Erickson*
Alex Green
Ashley Hanlon
Megan Kvet
Ian Makechnie
Mackenzie McDaniel
Sam Mishcon
Abby Smith**
Samantha Veysey*

2003 ANDOVER SCHOOL DISTRICT GRADUATES

Rubin Lee Adams
Kaitlin Marie Anderson
Timothy D. Barton
Jason Adams Bisson
Buckman Thomas Brownell
James Matthew Coll
Jeffrey Alan Connor, Jr.
Corinne Amanda Cline
Megan Marie Day
Alyssa Marie Demers
Katherine Ann Dusell
Ashley Nicole Erickson
Heather Elise Frost
Cory Allen George
Steven Allen Giguere
Alexander Ira Green
Ashley Marie Hanlon
Sean Andrew Kaulbach
Ryan Charles Kaulbach
Megan Marie Kvet
Kristina Rose Lafiosca
Christopher Charles Lamb
Ian George Makechnie
Mackenzie Marie McDaniel
Anthony James McLeod
Samuel Alden Mishcon
Craig Anthony Moses
Danny Joseph Nelson
Stephanie Christie Patuleia
Dale Matthew Rice
Abigail Lynne Smith
Bridgette Noel Strahan
Samantha Michelle Veysey

ATTENDANCE TABLE

School Year Ended June 30, 2003

Length of School in Weeks	36
Total Enrollment	284
Girls	134
Boys	150
Average Daily Attendance	272.36
Average Daily Absence	11.18
Average Daily Membership	283.54
# of Students Not Absent, Tardy or Dismissed	4

SCHOOL BOARD REPORT

This past year, as with many before, had a number of significant accomplishments. They could not have been achieved without the dedication and efforts of members of the community, staff and personnel volunteers, and *you* the taxpayers. We have highlighted some of the most noted areas.

We are very proud of our staff and administration. They all work great as a "team". Within the last year we have had some changes. Andover now has a formal teachers' union. This will create a more formal negotiating process for the future. The new staff members have blended in very well, which is good for the students. Staff and student transitions can be difficult.

This year we have added e-mail accounts for all staff and administration. This will further the options of ways to contact your children's teacher or the school administration. They are there for your use. The list is on the Andover Elementary/Middle School web site at www.andover.k12.nh.us.

The custodians, staff, and administration deserve a lot of credit for making the school look so awesome for opening day. There was a lot to be done in the couple of days before school started and we didn't expect our custodians to have everything in place, clean, painted and ready, but they did. They even had the parking lot painted!!

If you haven't taken a walk through the school lately you might want to. This past summer we utilized a $95,000 federal grant that the SAU had applied for. This enabled us to create handicapped access to the art and music rooms, install new carpet in the library, remove the asbestos tile from the art room, install new lights and a suspended ceiling in the music room. We had funds remaining from this project that will allow us, this year, to finish the ceiling in the art room. Many thanks to the SAU in administering the grant and keeping us updated on its progress. Thanks also to Sleeperbilt for a job well done – it looks fantastic.

After many revisions, proof readings, and numerous gallons of coffee, we adopted a new school board policy manual. It has taken an enormous effort from the board (more particularly one member), the SAU, and also the New Hampshire School Board Association to finish this task. One of the board's responsibilities is to revise, update and create new policies. We have already made changes, and the manual is not even a year old.

This year the board renewed its contract with Merrimack Valley High School for five more years. This contract was by no means a sign-on-the-dotted-line deal. There were numerous meetings with both the Andover and the Merrimack Valley boards and even one meeting with the Boscawen selectmen to help create a "win-win" contract for both parties. We believe that compared to other schools, which tuition their students out of district, we got a really good deal.

Our relationship with Merrimack Valley High School keeps getting better and better. Biannually, Pam Burke (MVHS principal) and Mike Jette (MVHS assistant principal) come to the Andover Board meetings to keep us up to date on events at MVHS. We collectively are strengthening the relationship. Our students are "transitioning" from 8th to 9th grade better every year.

Ah yes! The boiler! We love our old boiler, but it has been showing signs of its age lately. We have had many emergency calls that have required us to call our heating and plumbing experts to come and put the band-aid on the "boo-boo". Sadly to say, it is time to retire old faithful and replace it with a modern day "efficient" unit.

The board has long wanted to better inform the community as to what goes on at the school. Thanks to a great group of people, along with the staff and students, there is a school newspaper that is distributed to all members of the community. "The Eagle Times", as it is called, contains recent events and also upcoming events. There are a number of volunteers responsible for this great effort. Thank you to all who donate their time to help get this information out to the community.

Sometimes we take for granted the things that are in our life like the "Old Man of the Mountain". Some day we will wake up and it will be gone. We have many silent groups in our community that in one way or another help without any recognition. The Lions Club holds annual vision and hearing screening clinics, the Andover Service Club donates to Andover students in the form of scholarships, members of the Andover Recreation Department by its addition of new playing surface and dugouts at Corson Field, and AB Transportation with its donation of new unicycles. These are only a few of the community members and organizations that help out on a regular basis. When you see these people, along with others that we have not mentioned, please give them a big thank you.

We would like to thank Proctor Academy for the use of its facilities throughout the year. The students enjoy using the climbing wall, watching plays and movies in the new auditorium, using the new skating rink, and using the cross country ski trails. Proctor is continually doing for the town – mostly behind the scenes. Thank you again Proctor for your help.

At the district meeting we will have available our "wish list", as we call it, of things that we need to address in the near future. Recognizing that it is difficult for many people to pay their taxes, we strive to keep them at a minimum, but some things must get done. We continually juggle projects that we need to get done trying all the while to keep the taxes down. Let us know your thoughts and possible solutions.

We are currently working on a long-range plan for the district. We would like to hear your comments. Please feel free to contact us. Meetings are held on the first Tuesday of every month at 6:30 PM at the school.

Respectfully submitted,
Douglas Boisvert
Robin Boynton
Ed Dansereau
David Hewitt
Victoria Mishcon

SUPERINTENDENT'S REPORT

I am pleased to present my fifth Annual Report as the Superintendent of Schools for the Andover School District.

Student achievement is always the number one goal for every school. A number of initiatives focused upon student learning have occurred over the past year and are outlined below:

Everyday Math
Writing Initiative
Harassment/Bullying
Studying Students' Learning Style

All of the above initiatives support our efforts to improve student learning in some way. Everyday Math and Writing Initiatives address the most important learning skills of reading, writing and arithmetic. Harassment/Bullying initiatives address very important social skills and the improvement achieved in these areas has helped improve the learning climate in school. An increased understanding of learning styles will help teachers and students achieve higher levels of instructing and achievement respectfully.

The education of Andover's high school students was clearly decided at last year's annual meeting. Following the meeting, the Andover School Board successfully negotiated a five-year tuition renewal agreement with Merrimack Valley that will begin July 1, 2004. Both Andover and Merrimack Valley are pleased with the new agreement.

As part of our efforts to strengthen the Merrimack Valley/Andover high school connections, Principal Pam Burke, Assistant Principal Mike Jette and others have met with the Andover School Board, hosted an 8th grade visit for Andover students, and assisted students with course selections. At our most recent meeting Mrs. Burke and Mr. Jette reported upon two initiatives outlined below:

In-School Suspension (ISS): ISS is a disciplinary consequence for students who break school rules. The classroom is located off campus at the Merrimack Valley Learning Center (formerly Washington Street School). Students receiving this consequence are given a full day of school work for which they receive credit versus out-of-school suspension where credit for school work is not given.

Since the ISS program has been in place, the district has seen a reduction in the number of out-of-school suspensions – 1,063 in 2001-02 to 97 in 2002-03. It has also seen a reduction in the number of combined incidents (failing to serve detention, leaving school without permission, and cutting class) from 995 in 2001-02 to 512 in 2002-03.

Freshmen Academy: This is designed to help students be more successful transitioning into the high school. Students who do not get graduation credits in the 9th grade have a much greater chance of dropping out of school. This program is in the first year and we will be analyzing the results as it becomes available.

Grant: Last year, I reported that Andover had been awarded a $95,000 federal grant through a program called Rural School Renovations. The work occurred last summer and included the removal of a staircase, handicap access to the art and music rooms, new floors, new lighting, and asbestos removal. The project was completed on time, within budget, and resulted in much improved classroom space for students.

Web Page: Please take a look at the school web page. This year a directory of e-mail addresses for staff has been added. E-mail can be an effective form of communication for the right circumstances. Our address is www.andover.k12.nh.us; please check it out and let us know how to make it better.

I believe the Andover School District to be of high quality and I am proud to have a role in the school and in the district. I must also share that the board has requested the development of a Long Range Plan for the district and the process is scheduled to begin in February 2004. Another initiative to help Andover Elementary/Middle School to become an even better school. Please come to the annual meeting.

Respectfully submitted by,
Michael J. Martin
Superintendent of Schools

Nick Keniston, Grade 1

ANDOVER SCHOOL DISTRICT
2004 SCHOOL WARRANT
Annual School District Meeting
March 6, 2004

To the inhabitants of the School District in the Town of Andover qualified to vote in District affairs:

You are hereby notified to meet at the Andover Elementary/Middle School Gymnasium in said district on Saturday, the 6th day of March 2004, at 1:00 p.m. to act upon the following subjects:

ARTICLE 1: To see if the district will vote to accept the reports of officials, agents, auditors and/or committees as printed in the school district report.

ARTICLE 2: To see if the district will vote to authorize the school board to make application for, to accept and expend on behalf of the district any and all advances, grants or other funds for educational purposes which may now or hereinafter be forthcoming from the United States of America and its agencies or from the State of New Hampshire and its agencies.

ARTICLE 3: To see if the district will authorize the school board to accept and expend on behalf of the District private gifts and contributions for educational purposes.

ARTICLE 4: To see if the school district will vote to raise and appropriate the sum of Two Million, Nine Hundred Ninety Two Thousand, Seven Hundred Fifty Five Dollars ($2,992,755.00) for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the school district. (The school board and budget committee recommend passing this appropriation.) [Majority vote required]

ARTICLE 5: To see if the school district will vote to raise and appropriate the sum of up to Ten Thousand Dollars to be placed in the maintenance expendable trust fund previously established, and to authorize the transfer of that amount from the June 30, 2004 undesignated fund balance (surplus). (The school board and budget committee recommend passing this appropriation.) [Majority vote required]

ARTICLE 6: To see if the school district will vote to install a new irrigation distribution system at the Corson Field on the south side of the Andover Elementary/Middle School at a cost not to exceed $8,000.00. (By Petition). (The school board and budget committee do not recommend passing this article or appropriation.) [Majority vote required]

ARTICLE 7: To transact any other business that may legally come before this meeting.

Given under our hands at said Andover the 10th day of February 2004.

ANDOVER SCHOOL BOARD
Douglas Boisvert
David Hewitt
Victoria Mishcon
Robin Boynton
Ed Dansereau

ANDOVER SCHOOL DISTRICT
2004 ELECTION WARRANT
March 9, 2004
State of New Hampshire

To the inhabitants of the School District in the Town of Andover qualified to vote in district affairs:

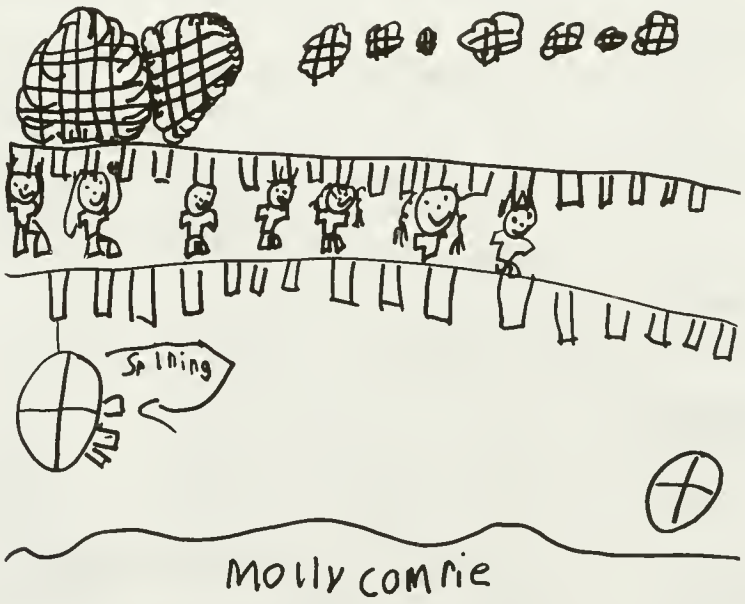
You are hereby notified to meet at the Andover Elementary/Middle School Gymnasium in said district on Tuesday, the 9th day of March, 2004, at 11:30 a.m. to act upon the following subjects:

ARTICLE 1: To choose by nonpartisan ballot the following school district officers, with the polls open from 11:30 a.m. and remaining open continually until 7:30 p.m.

Moderator for the ensuing year
Clerk for the ensuing year
Treasurer for the ensuing year
Two (2) School Board Members for the ensuing three years (2007)

Given under our hands and seal, the 10th day of February 2004.

ANDOVER SCHOOL BOARD:
Douglas Boisvert
David Hewitt
Victoria Mishcon
Robin Boynton
Ed Dansereau



Molly Comrie, Grade 1

ANDOVER SCHOOL DISTRICT
2004-2005 PROPOSED BUDGET

	Actual Expenditures	Budget 2002-03	School Board Budget 2003-04	Budget Committee 2004-05
Recommended				
1100 Regular Education Programs				
Salaries	$693,425	$743,333	$746,330	$746,330
Employee Benefits	216,366	221,334	222,643	222,643
Purch. Prof./Tech. Services	775	820	820	820
Purch. Property Services	5,302	5,100	3,321	3,321
Other Purchased Serv. (Tuition)	426,366	522,000	544,480	544,480
Supplies	27,448	28,482	27,782	27,782
Printed Materials	21,827	31,714	31,714	31,714
Electronic Information	6,508	3,647	3,190	3,190
Property (Furn. & Equip.)	10,072	5,683	9,007	9,007
Total	$1,408,086	$1,562,113	$1,589,287	$1,589,287
1200 Special Education				
.Salaries	$127,720	$195,826	$175,254	$175,254
Employee Benefits	37,643	53,960	52,664	52,664
Other Purch. Services & Tuition	17,636	82,000	82,000	82,000
Supplies	1,757	1,670	1,900	1,900
Printed Materials, Etc.	970	1,200	1,000	1,000
Electronic Information	700	850	850	850
Property (Furn. & Equip.)	2,439	195	195	195
Dues	235	425	425	425
Total	$189,101	$336,126	$314,288	$314,288
(includes summer programs)				
1290 Other Special Programs				
Salaries	$20,615	$20,614	$20,614	$20,614
Employee Benefits	6,281	7,751	7,755	7,755
Purch. Prof./Tech. Services	0	250	536	536
Total	$26,896	$28,615	$28,905	$28,905
1400 Co-Curricular Programs				
Salaries	$7,425	$8,900	$8,875	$8,875
Benefits	767	980	977	977
Purch. Prof./Tech. Services	1,030	1,350	1,350	1,350
Supplies	6,318	6,777	8,405	8,405
Dues	35	925	575	575
Total	$15,575	$18,932	$20,182	$20,182
2120 Guidance Services				
Salaries	$25,362	$27,027	$27,027	$27,027
Benefits	7,817	9,443	9,570	9,570
Purchased Tech Services	0	350	150	150
Supplies	949	400	279	279
Printed Media	270	430	310	310
Dues	0	122	125	125
Total	$34,398	$37,772	$37,461	$37,461
2130 Health Services				
Salaries	$30,448	$32,165	$32,165	$32,165

Benefits	5,313	5,695	5,686	5,686
Purch. Prof. Services (Physicals)	170	590	490	490
Purch. Tech. Services (Liab. Ins.)	0	110	110	110
Supplies/Printed Media	2,298	2,201	2,743	2,743
Property (Furn. & Equip.)	0	0	0	0
Dues	0	125	125	125
Total	$38,229	$40,886	$41,319	$41,319
2140 Psychological Services	$11,994	$11,500	$11,500	$11,500
2150 Speech Services	$43,459	$31,824	$37,000	$37,000
2162 Physical Therapy Services	0	$1,000	$1,000	$1,000
2163 Occupational Therapy Serv.	$13,935	$11,628	$15,000	$15,000
2190 Other Support Serv - Student	$132	0	0	0
2210 Staff Mentoring Services	$3,076	$3,330	$3,330	$3,330
2213 Instructional Staff Training				
Course Reimbursement	$9,290	$13,000	$13,000	$13,000
Workshops	5,607	2,430	4,730	4,730
Travel Reimbursement	0	0	0	0
Total	$14,897	$15,430	$17,730	$17,730
2220 Educational Media Services				
Salaries	$12,333	$13,752	$14,150	$14,150
Benefits	2,595	2,954	3,022	3,022
Repair and Maintenance	5,196	1,000	1,000	1,000
Supplies	532	550	550	550
Printed Materials	3,404	4,750	4,750	4,750
Electronic Information	0	350	350	350
New Equipment	0	400	400	400
Total	$24,060	$23,756	$24,222	$24,222
2310 School Board Services				
Salaries	$500	$500	$500	$500
Benefits	7	11	11	11
Purch. Tech. Services (Liab. Ins.)	2,080	2,940	3,234	3,234
Supplies	686	2,000	2,000	2,000
NHSBA Dues	2,725	3,006	3,156	3,156
Total	$5,998	$8,457	$8,901	$8,901
2311 Annual Meeting Expense	$60	$400	$400	$400
2312 District Moderator/Clerk Serv.	$92	$60	$60	$60
2313 District Treasurer Services				
Salaries	$840	$840	$840	$804
Benefits	12	18	18	18
Bond	0	263	281	281
Supplies	366	250	275	275
Total	$1,219	$1,371	$1,414	$1,414
2317 Audit Services	$2,525	$2,800	$3,500	$3,500
2318 Legal Services	$4,900	$6,000	$6,000	$6,000
2319 Other School Board Services				
Fingerprinting/Census	$306	$501	$650	$650
Advertising	3,113	7,000	5,000	5,000
Total	$3,419	$7,501	$5,650	$5,650

2321 Superintendent's Office	$72,528	$76,403	$75,513	$75,513
2410 Office of the Principal Services				
Salaries	$86,390	$89,216	$91,892	$91,892
Benefits	12,708	14,114	14,352	14,352
Repairs and Maintenance	3,270	3,500	3,500	3,500
Purchased Technical Services	1,796	3,456	3,456	3,456
Conference/ Travel	0	900	900	900
Supplies	2,288	2,617	2,617	2,617
Property (Furn. & Equipment)	3,437	5,582	5,133	5,133
Dues	710	730	730	730
Total	$110,599	$120,115	$122,580	$122,580
2490 Graduation Expense	$139	$200	$200	$200
2620 Operating Buildings Services				
Salaries	$53,835	$50,433	$51,946	$51,946
Benefits	16,241	21,891	22,010	22,010
Repairs and Maintenance	22,875	24,540	25,650	25,650
Insurance	9,007	7,875	9,038	9,038
Telephone	6,266	8,500	8,500	8,500
Supplies/Travel	12,281	14,089	14,089	14,089
Electricity	26,770	33,000	30,000	30,000
Propane/ Fuel Oil	15,019	33,881	26,881	26,881
Property (Furn. & Equip.)	435	850	0	0
Total	$162,729	$195,059	$188,114	$188,114
2630 Care & Upkeep of Grounds				
Repairs and Maintenance	$1,936	$2,500	$2,500	$2,500
Supplies	0	1,550	4,050	4,050
Total	$1,936	$4,050	$6,550	$6,550
2721 Student Trans. - Regular	$177,000	$181,000	$185,000	$185,000
2722 Student Trans. - Special	$1,521	$21,000	$21,000	$21,000
2724 Student Trans. - Athletic	$2,123	$2,500	$2,750	$2,750
2725 Student Trans. - Field Trips	$3,737	$3,000	$3,500	$3,500
2900 Support Services - Other				
Salary Pool - Teachers			$50,899	$50,899
Salary Pool - New Positions (1.5 teacher)		0	0	
Total			$50,899	$50,899
4200 Site Improvement Services	$500	$500	$500	$500
4600 Building Improvement	$9,195	$4,910	0	0
5110 Debt Service - Principal	$95,000	0	0	0
5120 Debt Service - Interest	$2,708	0	0	0
5221 Local Support - Food Serv.	$21,000	$15,000	$15,000	$15,000
Sub-Total General Fund	$2,502,768	$2,773,238	$2,838,755	$2,838,755
5221 Transfer to Food Service	$81,830	$72,000	$72,000	$72,000
5222 Transfer to Federal Projects	$94,863	$82,000	$82,000	$82,000
5252 Transfer to Maint. Trust	0	0	$10,000	$10,000
Total Expenditures	$2,679,461	$2,927,238	$3,002,755	$3,002,755

ANDOVER SCHOOL DISTRICT
2004-2005 ESTIMATED REVENUE

	Actual 2002-03	Budgeted 2003-04	Estimated 2004-05	Budget Committee Recommended
General Fund:				
School Building Aid	$39,884	$ 0	$ 0	$ 0
Catastrophic Aid	0	0	0	0
Tuition	6,771	0	0	0
Medicaid Distributions	3,692	0	0	0
Interest Revenue	133	0	0	0
Adequate Education Grant	738,141	720,968	720,968	720,968
State-wide Property Tax	761,373	653,948	653,948	653,948
Other Income	0	0	0	0
Sub-total General Fund	$1,549,994	$1,374,916	$1,374,916	$1,374,916
Reserve for Maint. Trust	0	0	$10,000	$10,000
Fund Balance	$348,839	$266,704	0	0
Total General Fund	$1,898,833	$1,641,620	$1,384,916	$1,384,916
Federal Funds:	$116,538	$82,000	$82,000	$82,000
Food Service Fund:				
Sale of Lunches	$36,730	$38,200	$38,200	$38,200
Federal Child Nutrition	18,721	20,437	20,437	20,437
State Child Nutrition	3,693	1,317	1,317	1,317
District Support	21,000	0	0	0
Total Food Service Fund	$80,144	$59,954	$59,954	$59,954
Rev. other than Assessments	$2,095,515	$1,783,574	$1,526,870	$1,526,870
Assessment	$855,293	$1,143,664	$1,475,885	$1,475,885
Total Budget	$2,950,808	$2,927,238	$3,002,755	$3,002,755

Per RSA 32:11-1, the following information is provided regarding Special Education Expenditures and Revenues for the past two fiscal years.

	2001-2002	2002-2003
Special Education Expenditures	$267,975	$287,039
Special Education Revenues	35,040	31,092
Net Special Education Costs	$232,935	$255,947

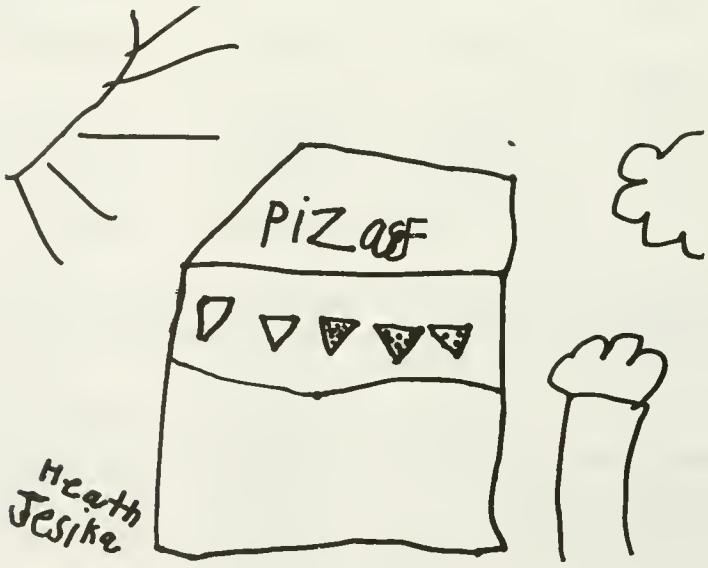
SCHOOL DISTRICT TREASURER'S REPORT

Cash on hand July 1, 2002		$(31,121.51)
Received from Selectmen	$1,687,252.00	
Received from State Sources	945,885.27	
Received from All Other Sources	73,973.39	
Total Receipts	$2,707,110.66	
Total Amount Available for Fiscal Year		2,675,989.15
Less School Board Orders Paid		2,658,764.32
Balance on Hand June 30, 2003		$17,224.83

SUMMARY OF SALARIES OF SUPERINTENDENT AND ASSISTANT SUPERINTENDENTS

	Andover	Merrimack Valley	Total
Local Share Supt.	$11,784.58	$79,625.44	$91,410.02
Local Share Asst. Supt.	8,637.63	58,362.29	66,999.92
Total	$20,422.21	$137,987.73	$158,409.94

Andover's share is 12.892%, Merrimack Valley's share is 87.108%



Jesika Heath, Grade 1

ANDOVER SCHOOL DISTRICT MEETING
March 8, 2003

The meeting was called to order at 1:07 pm by moderator William Bardsley. The moderator led the assembly in the Pledge of Allegiance. Moderator Bardsly briefly covered the business rules for conducting the meeting. He also introduced the school board members, those present from the superintendent's office and the AE/MS administration.

ARTICLE 1: To see if the district will vote to accept the reports of officials, agents, auditors and/or committees as printed in the school district report.

Ed Hiller moved to accept the reports as printed in the town report. Doug Boisvert seconded the motion; no discussion; Article 1 was adopted.

ARTICLE 2: To see if the district will vote to authorize the school board to make application for, to accept and expend on behalf of the district any and all advances, grants or other funds for educational purposes which may now or hereinafter be forthcoming from the United States of America and its agencies or from the State of New Hampshire and its agencies.

Mike Curry moved to accept Article 2, David Hewitt seconded the motion; no discussion. Article 2 was adopted.

ARTICLE 3: To see if the district will authorize the school board to accept and expend on behalf of the district private gifts and contributions for educational purposes.

Howard Wilson moved to accept Article 3, David Hewitt seconded the motion; no discussion. Article 3 was adopted.

ARTICLE 4: To see if the school district will vote to raise and appropriate the sum of Two Million, Nine Hundred Twenty Seven Thousand Two Hundred Thirty Eight Dollars ($2,927,238) for the support of schools, for the payment of salaries of school district officers and agents and for the payment of statutory obligations of the school district. (The school board recommends passing this appropriation.) The budget committee recommends a budget of Two Million Eight Hundred Sixty Four Thousand, Three Hundred Sixty Three Dollars {$2,864,363}. [Majority vote required.]

Ed Hiller moved to accept Article 4 with the budget committee recommendation of $2,864,363. Jeff Newcomb seconded the motion.

Mike Curry moved to amend the motion to the school board recommendation of $2,927,238. Armand Boisvert seconded the amendment.

Moderator Bardsley stated that he would hold discussion on the amendment and theen proceed through the entire budget before voting on the amendment and the motion. Discussion followed. Lynn Baker stated that the difference in the two amounts ($62,800) is equivalent to the addition of a middle school teacher and one half of a special education teacher. She added that AEMS is scoring at the state level as a "school of distinction". There are also more high school students projected for next year. Karen Brule questioned the cost of tuition at Merrimack Valley. In 2002-2003, there were 73 students tuitioned at $5,900 per student. For 2003-2004, the projection is for 87 students tuitioned at $6,000 per student. Peter Zak asked about the teacher to student ratio and was referred to the school district report.

Moderator Bardsley moved toward discussion of the remaining budget, section by section.

Mary Hiller made a motion to amend line 1100, item purch. property services from $5,100 to $300. Howard Wilson seconded the motion. This line covers the repair and maintenance of copiers, audio-visual equipment, etc. Charles McCrave brought attention to the fact that while the meeting may go through the budget line by line, the district has the option of reapportioning funds within the budget where needed. The motion was defeated.

Discussion continued through the budget.

Moderator Bardsley called for a vote on the amendment. The amendment was adotped by a show of hands. The moderator called for a vote on the article. Article 4 was adopted by a show of hands.

ARTICLE 5: Whereas New Hampshire school districts face ever tightening budgets, and Whereas New Hampshire School Districts are finding it increasingly difficult to raise and appropriate sufficient dollars on the local level to provide their students a quality education, and Whereas newly enacted and existing federal mandates have placed an undue and heavy financial burden on local school district budgets:

To see if the Andover School District vigorously opposes any and all unfunded and under-funded federal educational mandates, including but not limited to those contained in the recently enacted No Child Left Behind Law as well as those mandates historically unfunded within the IDEA/Special Education Laws. (The School Board recommends passing this article.) [Majority vote required]

Howard Wilson moved to accept Article 5, Mike Curry seconded. Article 5 was adopted.

ARTICLE 6: (Identified as Article A on petition) To see if the District will vote to instruct the Andover School Board to enter into a contract not to exceed 5 years with the Merrimack Valley School District for education of Andover high school students, upon expiration of the current contract. During which time the Andover School District will study the advisability of joining the Kearsarge Regional School District under the provisions of RSA 195:18. (By Petition) [The Andover School Board does not recommend passing this article.]

Paul Currier moved to accept Article 6. Peter Zak seconded.

Paul Currier spoke on the article as the author of the petition. He stated that he wanted to officially investigate joining the Kearsarge School District. Members of the assembly spoke of positive experiences at Merrimack Valley and discussed differences in cost and the school administrative structure that would result from joining the Kearsarge School District. Armand Boisvert discussed the cost and distance of transporting not only high school students by also middle school students to Kearsarge Regional schools verses the current cost and distance of transporting high school students to Merrimack Valley. Armand Biosvert also included details concerning vocational-technical training and advanced placement options at both high schools. Wallace Scott asked for a vote on the article. Article 6 was defeated.

ARTICLE 7: (to be voted if Article A (6) passes) To see if the District will vote to create a cooperative school district planning committee consisting of 3 qualified voters, of whom at least one shall be a school board member, under the provisions of RSA 195:18 to study the advisability of joining the Kearsarge Regional School District. This would form a new school district comprising the present towns of the Kearsarge Regional School District plus Andover. (By Petition) [The Andover School Board does not recommend passing this article.]

Since Article 6 was defeated, this article was not voted on.

ARTICLE 8: (If Article A (6) passes) To elect 3 qualified voters to serve without pay for a term ending at the annual meeting of the Andover School District in 2006, of whom at least one shall be a school board member. (By Petition) [The Andover School Board does not recommend passing this article.]

Since Article 6 was defeated, this article was not voted on.

ARTICLE 9: To transact any other business that may legally come before this meeting.

Doug Boisvert asked the assembly to remember the two students from Merrimack Valley who died last week. Doug Boisvert thanked Lynn Baker and Mike Curry for their years of service on the Andover School Board.

There being no other business to come before the district, the meeting was adjourned at 4:10 pm.

Respectfully submitted,
Christie Coll
School District Clerk

GRZELAK AND COMPANY, P.C.

Certified Public Accountants

Members – American Institute of CPA's
Members – New Hampshire Society of CPA's

Post Office Box 8
Laconia, New Hampshire 03247
Tel 524-6734 Fax 524-6071

INDEPENDENT AUDITOR'S REPORT

To the School Board
Andover School District
Andover, New Hampshire

We have audited the accompanying general-purpose financial statements of the Andover School District as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of the Andover School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general-purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group, which should be included in order to conform with U.S. generally accepted accounting principles. The amounts that should be recorded in the General Fixed Assets Account Group are not known.

In our opinion, except for the effect on the general-purpose financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Andover School District as of June 30, 2003, and the results of its operations for the year then ended in conformity with U.S. generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the general-purpose financial statements taken as a whole. The individual and combining fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Andover School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general-purpose financial statements taken as a whole.

Grzelak & Co. PC

GRZELAK AND COMPANY, P.C., CPA's
Laconia, New Hampshire
October 9, 2003

Exhibit A

ANDOVER SCHOOL DISTRICT

COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
As of June 30, 2003

	Governmental Fund Types		Fiduciary Funds	Account Groups	TOTALS
	General Fund	Special Revenue Funds	Trust and Agency Funds	General Long-Term Debt	Memo Only
ASSETS					
Cash and Cash Equivalents	$ -	$ 38,095	$ 13,259		$ 51,354
Investments	65,262	-	-		65,262
Accounts Receivable	6,771	161	-		6,932
Due from Other Governments	352,145	25,804	67,386		445,335
Due from Other Funds	61,543	-	-		61,543
Inventory	-	2,234	-		2,234
Other Assets	-	-	-		-
Property and Equipment, Net	-				-
Amount to be Provided for Retirement of General Long-Term Debt and Other Obligations				$ -	-
TOTAL ASSETS	$ 485,721	$ 66,294	$ 80,645	$ -	$ 632,660

LIABILITIES					
Accounts Payable	$ 18,918	$ -	$ -		$ 18,918
Cash Overdraft	64,964	-	-		64,964
Due to Other Governments	55,334	601	-		55,935
Due to Other Funds	-	61,543	-		61,543
Accrued Expenses	85,842	-	-		85,842
Deferred Revenue	-	-	-		-
Due to Student Groups	-	-	13,259		13,259
Capital Lease Obligations	-			$ -	-
Long-Term Debt	-			-	-
TOTAL LIABILITIES	225,058	62,144	13,259	-	300,461
FUND EQUITY					
Fund Balance					
Reserved					
Encumbrances	-	-	-		-
Inventory/Prepaids	-	2,234	-		2,234
Unreserved					
Designated	-	-	67,386		67,386
Undesignated	260,663	1,916	-	-	262,579
TOTAL FUND EQUITY	260,663	4,150	67,386	-	332,199
TOTAL LIABILITIES AND FUND EQUITY	$ 485,721	$ 66,294	$ 80,645	$ -	$ 632,660

The notes to financial statements are an integral part of this statement.

Schedule 1

ANDOVER SCHOOL DISTRICT

SCHEDULE OF GENERAL FUND REVENUES AND OTHER FINANCING SOURCES - ESTIMATED AND ACTUAL (GAAP BASIS)

For the Year Ended June 30, 2003

REVENUES AND OTHER FINANCING SOURCES	Current Year Estimate			Actual	Variance
	Original Estimate	Changes (Net)	Final Estimate		Favorable or (Unfavorable)
SCHOOL DISTRICT ASSESSMENT					
District Assessment	$ 855,293	$ -	$ 855,293	$ 855,293	$ -
Other	-	-	-	-	-
	855,293	-	855,293	855,293	-
TUITION					
Regular Day School	-	-	-	6,771	6,771
Special Education	-	-	-	3,758	3,758
Vocational Education	-	-	-	-	-
Other	-	-	-	-	-
	-	-	-	10,529	10,529
OTHER LOCAL REVENUE					
Earnings on Investments	-	-	-	1,988	1,988
Pupil Activities	-	-	-	-	-
Other	-	-	-	2,009	2,009
	-	-	-	3,997	3,997

Foundation Aid	-	-	-	-	-
School Building Aid	39,884	-	39,884	39,884	-
Adequate Education Grant	738,141	-	738,141	738,141	-
State Wide Property Tax	761,373	-	761,373	761,373	-
Catastrophic Aid	-	-	-	-	-
Other	-	-	-	-	-
	1,539,398	-	1,539,398	1,539,398	-
REVENUE FROM MISCELLANEOUS SOURCES					
Medicaid Reimbursements	-	-	-	3,693	3,693
	-	-	-	3,693	3,693
OPERATING TRANSFERS IN					
From Special Revenue Funds	-	-	-	-	-
From Capital Projects Funds	-	-	-	-	-
From Capital Reserve Funds	-	-	-	-	-
From Trust and Agency Funds	-	-	-	-	-
	-	-	-	-	-
OTHER FINANCING SOURCES					
Proceeds from Long-Term Debt	-	-	-	-	-
Other	-	-	-	-	-
	-	-	-	-	-
TOTAL REVENUES AND OTHER FINANCING SOURCES	2,394,691	$ -	$ 2,394,691	$ 2,412,910	$ 18,219
UNRESERVED FUND BALANCE USED TO REDUCE TAXES	348,839				
TOTAL REVENUES, OTHER FINANCING SOURCES AND USE OF FUND BALANCE	$ 2,743,530				

Schedule 2

ANDOVER SCHOOL DISTRICT

SCHEDULE OF GENERAL FUND EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL (GAAP BASIS)

For the Year Ended June 30, 2003

EXPENDITURES AND OTHER FINANCING USES	Beginning Reserve Items *(Expenditures Only)*	Current Year Budget: Budget Voted	Current Year Budget: Transfers (Net)	Current Year Budget: Budget Total	Ending Reserve Items (Expenditures Only)	Actual	Variance Favorable or (Unfavorable)
INSTRUCTION							
Regular Programs	$ -	$ 1,417,178	$ -	$ 1,417,178	$ -	$ 1,407,999	$ 9,179
Special Programs	-	298,287	-	298,287	-	215,997	82,290
Vocational Programs	-	-	-	-	-	-	-
Other Instructional Programs	-	19,455	-	19,455	-	15,575	3,880
Adult/Continuing Education	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
	-	1,734,920	-	1,734,920	-	1,639,571	95,349
PUPIL SERVICES							
Attendance and Social Work	-	-	-	-	-	-	-
Guidance	-	34,327	-	34,327	-	34,398	(71)
Health	-	42,669	-	42,669	-	38,229	4,440
Psychological	-	12,500	-	12,500	-	11,994	506
Speech Pathology and Audiology	-	31,000	-	31,000	-	43,460	(12,460)
Other Pupil Services	-	20,128	-	20,128	-	14,067	6,061
	-	140,624	-	140,624	-	142,148	(1,524)
INSTRUCTIONAL STAFF SERVICES							
Improvement of Instruction	-	20,828	-	20,828	-	17,973	2,855
Educational Media	-	22,781	-	22,781	-	24,060	(1,279)
Other Instructional Staff Services	-	-	-	-	-	-	-
	-	43,609	-	43,609	-	42,033	1,576

GENERAL ADMINISTRATION							
School Board	-	27,743	-	27,743	-	18,214	9,529
Contingency	-	-	-	-	-	-	-
Office of the Superintendent	-	72,528	-	72,528	-	72,528	-
Special Area Administrative Services	-	-	-	-	-	-	-
Other General Administrative Services	-	-	-	-	-	-	-
	-	100,271	-	100,271	-	90,742	9,529
SCHOOL ADMINISTRATION SERVICES							
Administration	-	114,987	-	114,987	-	110,738	4,249
Other	-	-	-	-	-	-	-
	-	114,987	-	114,987	-	110,738	4,249
BUSINESS SERVICES							
Fiscal	-	-	-	-	-	-	-
Operation and Maintenance of Plant	-	197,825	-	197,825	-	164,665	33,160
Pupil Transportation	-	226,500	-	226,500	-	184,381	42,119
Procurement	-	-	-	-	-	-	-
Other Business Services	-	-	-	-	-	-	-
	-	424,325	-	424,325	-	349,046	75,279
MANAGERIAL SERVICES							
Administration	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

Schedule 2 (Continued)

ANDOVER SCHOOL DISTRICT

SCHEDULE OF GENERAL FUND EXPENDITURES AND OTHER FINANCING USES - BUDGET AND ACTUAL (GAAP BASIS)

For the Year Ended June 30, 2003

EXPENDITURES AND OTHER FINANCING USES	Beginning Reserve Items *(Expenditures Only)*	Current Year Budget: Budget Voted	Current Year Budget: Transfers (Net)	Current Year Budget: Budget Total	Ending Reserve Items (Expenditures Only)	Actual	Variance Favorable or (Unfavorable)
OTHER SUPPORT SERVICES							
Support	$ -	$ 56,586	$ -	$ 56,586	$ -	$ -	$ 56,586
Other	-	-	-	-	-	-	-
	-	56,586	-	56,586	-	-	56,586
COMMUNITY SERVICES							
Community Service	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
FACILITIES ACQUISITION AND CONSTRUCTION							
Facilities Acquisition	-	500	-	500	-	9,695	(9,195)
Construction	-	-	-	-	-	-	-
	-	500	-	500	-	9,695	(9,195)
OTHER OUTLAYS							
Other	-	-	-	-	-	-	-
	-	-	-	-	-	-	-

DEBT SERVICE							
Principal on Long Term Debt	-	95,000	-	95,000	-	95,000	-
Interest on Long Term Debt	-	2,708	-	2,708	-	2,708	-
Interest on Notes Payable	-	-	-	-	-	-	-
Other Debt Service Charges	-	-	-	-	-	-	-
	-	97,708	-	97,708	-	97,708	-
OPERATING TRANSFERS OUT							
To Special Revenue Funds	-	-	-	-	-	21,000	(21,000)
To Capital Project Funds	-	-	-	-	-	-	-
To Proprietary Funds	-	-	-	-	-	-	-
To Capital Reserve Funds	-	-	-	-	-	-	-
To Trust and Agency Funds	-	-	-	-	-	-	-
	-	-	-	-	-	21,000	(21,000)
SUPPLEMENTAL APPROPRIATIONS							
Other	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER FINANCING USES	$ -	$ 2,713,530	$ -	$ 2,713,530	$ -	$ 2,502,681	$ 210,849

Schedule 3

ANDOVER SCHOOL DISTRICT

SCHEDULE OF GENERAL FUND CHANGES IN UNRESERVED FUND BALANCE
For the Year Ended June 30, 2003

	Exhibit C	Schedule 1 & 2
SCHEDULE OF CHANGES IN UNRESERVED FUND BALANCE		
Unreserved Fund Balance		
July 1 - Beginning of Year	$ 350,434	$ 350,434
June 30 - End of Year	260,663	260,663
Change in Unreserved Fund Balance	$ (89,771)	$ (89,771)
ANALYSIS OF CHANGE		
Revenue Variance - Favorable (Unfavorable)	$ 18,219	$ 18,219
Expenditure Variance - Favorable (Unfavorable)	210,849	
Change in Fund Balance Reserves - (Increase) Decrease	-	
Expenditure Variance, Net of Change in Reserves		210,849
Unbalanced Budget	30,000	30,000
Unreserved Fund Balance Used to Reduce Assessment	(348,839)	(348,839)
Change in Unreserved Fund Balance	$ (89,771)	$ (89,771)

VITAL STATISTICS
Year Ended December 31, 2003

BIRTHS REGISTERED IN ANDOVER, NEW HAMPSHIRE

Date	Name	Place of Birth	Father's Name	Mother's Name
01/10	Hawk Ethan McCord	Concord, NH	Lee McCord	Natasha McCord
01/31	Robert Frederick Miller	Franklin, NH	Jeffrey Miller	Diana Miller
02/13	Ruth Lane Anderson	Concord, NH	Erik Anderson	Sarah Anderson
05/02	Dameion Bret Keyser	Concord, NH	Justin Keyser	Theresa Keyser
05/06	Luke Raymond Tkaczyk	Concord, NH	Brent Tkaczyk	Amy Tkaczyk
05/19	Emily Sophia Abrahamson	Concord, NH	Jeff Abrahamson	Maundey Abrahamson
06/04	Gavin Colin Harvey	Lebanon, NH	Elton Harvey	Suzanne Harvey
07/11	Gavin Forrest Elliott	Concord, NH	John Elliott	Tammy Elliott
08/21	Tyler Alex French	Franklin, NH	Robert French	Buffie French
09/09	Sadie Kay Barton	Concord, NH	Paul R. Barton, Sr.	Melissa K. Barton
10/03	Adam John Barry	Franklin, NH	Kevin Barry	Allison Barry
10/03	Fenn Nevin Davis	Lebanon, NH	Ray Davis	Robin Davis
10/31	Sophia Stuart Reynolds	Lebanon, NH.	Brian Reynolds	Sarah Lester
11/09	Rachael Elisabeth Collette	Concord, NH	Jonathan Collette	Brandy Collette
11/09	Kieran Jerome Cox	Lebanon, NH	Sean Cox	Lori Cox
11/25	Sierra Skye Provost	Concord, NH	Joel Provost	Tiffany Provost
12/15	Lilly Arianna Carlson	Concord, NH	Roy L. Carlson, III	Angela C. Carlson

MARRIAGES REGISTERED IN ANDOVER, NEW HAMPSHIRE

Date	Groom's Name	Residence	Bride's Name	Residence	Place of Marriage
01/17	Philip Joseph	Andover, NH	Janet R. Eklund	Andover, NH	Concord, NH
03/08	Kenneth A. Waldo	Andover, NH	Jennifer L. Cross	Franklin, NH	Andover, NH
06/14	Thomas Gregory Mamos	East Andover, NH	Joan Marie Andrikowich	East Andover, NH	Manchester, NH
06/14	Brain D. Beauman	Andover, NH	Catherine A. Schlichting	Andover, NH	New London, NH
06/21	William David Powers	Danbury, NH	Aundrea M. Lansdown	Andover, NH	East Andover, NH
07/05	John Randall Benoit	Andover, NH	Abigail Dalton Alvord	Andover, NH	Holderness, NH
07/12	Joshua M. Grover	Manchester, NH	Melody E. Critchlow	Andover, NH	Manchester, NH
07/12	Michael H. Raimo	Andover, NH	Stefanie K. Miller	Andover, NH	Meredith, NH
07/31	Alex James Carmona II	Black Mountain, NC	Kelcey Kay Loomer	Andover, NH	Andover, NH
08/01	Daniel M. Murphy, Jr.	East Andover, NH	Danielle M. Shedd	East Andover, NH	Bedford, NH
08/09	Matthew Holbrook Norris	Seattle, WA	Tara Diane Dudley	Seattle, WA	Andover, NH
08/16	Doyle C. Adams, Jr.	Andover, NH	Diane T. White	Andover, NH	Andover, NH
08/22	Keith R. Chapman Cushing	Danbury, NH	Amanda N. Dukette	Andover, NH	Franklin, NH
08/22	Brandon William Archibald	Andover, NH	Jennifer Marie Ireland	Sunapee, NH	Wilmot, NH
08/23	Christopher David Buswell	Andover, NH	Elizabeth Anne Parke	Andover, NH	Deerfield, NH
09/27	Jonathan E. Champagne	Andover, NH	Joan Elizabeth Lyons	Andover, NH	New London, NH
09/27	Ronald Vasquez	Andover, NH	Karen Lang Martin	Andover, NH	East Andover, NH
10/04	Stephen Richard Mayo	Andover, NH	Diana Sue Harriman	Andover, NH	Canterbury, NH
10/11	Allan George Hitchmoth	Andover, NH	Kathleen Ann Lawrence	Andover, NH	Andover, NH
11/01	Brett Allen Tatakes	Belmont, NH	Jessica Ann McDonald	Belmont, NH	Belmont, NH
11/15	John Christopher Seeley	Andover, NH	Joanna Marie Kiejza	Andover, NH	Tilton, NH

DEATHS REGISTERED IN ANDOVER, NEW HAMPSHIRE

Date	Name	Place of Death	Father's Name	Mother's Name (Maiden)
02/10	Gretchen R. Goody	East Andover, NH	Erwin Schroder	Gertrude Reimer
03/02	Michael R. Lachance	Concord, NH	Roland Lachance	Barbara Hurd
03/22	Peter H. Vanderzwart	Lebanon, NH	Richard Vanderzwart	Diana Rogovin
03/31	Walter H. Carpenter	New London, NH	Hela Carpenter	Edith Bartis
04/14	John W. Whitcomb	New London, NH	Clarence Whitcomb	Kathleen Noble
05/05	Winslow Bryan Eaves	Andover, NH	Pryor Eaves	Tula (unknown)
05/18	Hilda Marie Carlson	Andover, NH	Peter Forrestall	Eveline Crispo
07/04	Lewis G. Putney	Franklin, NH	Clarence Putney	Ina Swett
08/10	Wilfred N. Dionne	Franklin, NH	Adelarde Dionne	Adele Berube
09/21	Helen Viola Blake	New London, NH	Thomas Doyle	Arie Sawyer
10/04	Reymore E. Keniston	Lebanon, NH	Walter Lewis	Esther Lamott
10/15	Ervin C. Patten, Sr.	New London, NH	George Patten	Luvia Tenney
10/20	Robert Frederick Miller	Lebanon, NH	Jeffrey Miller	Diana Durgin
10/30	Walter Lee Parr, Jr.	Andover, NH	Walter Lee Parr	Margaret Kenney
11/13	Frank N. Pelky	Franklin, NH	Joseph Pelky	Beatrice Gile
12/26	Michael P. Hebert	Franklin, NH	Ernest Hebert	Cecile Jeanson

ANDOVER SCHOOL DISTRICT
SCHOOL CALENDAR
2004-2005

AUGUST/SEPT.
[21]

M	T	W	TH	F
			(26)	(27)
(30)	31	1	2	(3)
X	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

OCTOBER
[19]

M	T	W	TH	F
				1
4	5	6	7	X
X	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOVEMBER
[17]

M	T	W	TH	F
1	2	3	4	5
8	9	10	X	(12)
15	16	17	18	19
22	23	X	X	X
29	30			

DECEMBER
[16]

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	X	X
X	X	X	X	X

JANUARY
[20]

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
X	18	19	20	21
24	25	26	27	28
31				

FEBRUARY
[19]

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
X				

MARCH
[19]

M	T	W	TH	F
	X	X	X	X
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

APRIL
[16]

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
X	X	X	X	X

MAY
[21]

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
X	31			

JUNE
[13]

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
[20]	[21]	[22]	(23)	(24)
27	28	29	30	

190 DAYS- 180 DAYS REQUIRED FOR INSTRUCTION. 180TH DAY EXCLUDING EMERGENCY CLOSING IS JUNE 17, 2005. AUG/SEPT. 2004-JAN.31, 2005=93 DAYS. FEB.1, 2005 - JUNE 17, 2005 = 87 DAYS.

AUGUST 26, 27	TEACHER WORKSHOPS
AUGUST 30	TEACHER WORKSHOP
AUGUST 31	STUDENTS START
SEPTEMBER 3	TEACHER WORKSHOP
SEPTEMBER 6	LABOR DAY
OCTOBER 8	NEA CONVENTION NO SCHOOL
OCTOBER 11	COLUMBUS DAY
NOVEMBER 11	VETERANS DAY
NOVEMBER 12	TEACHER WORKSHOP
NOVEMBER 24-26	THANKSGIVING RECESS
DECEMBER 23-31	CHRISTMAS VACATION
JANUARY 17	MARTIN LUTHER KING DAY
FEBRUARY 28-MARCH 4	WINTER VACATION
APRIL 25-29	SPRING VACATION
MAY 30	MEMORIAL DAY
JUNE 17	LAST DAY OF SCHOOL
JUNE 20,21,22	SNOW MAKE-UP DAYS
JUNE 23, 24	TEACHER WORKSHOP

( ) Indicates Teacher Workshops/No School for Students.
"X" Indicates Days Out for Students and Staff.

Town of Andover
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